

SCHOOL EDUCATION & LITERACY DEPARTMENT - GOVERNMENT OF SINDH

AND

PUBLIC PRIVATE PARTNERSHIP UNIT

FINANCE DEPARTMENT

REQUEST FOR PROPOSAL

INSTRUCTIONS TO BIDDERS

FOR

**NATIONAL COMPETITIVE BIDDING
SINGLE STAGE - TWO ENVELOPE PROCEDURE**

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LETTER OF INVITATION

Dated _____

Dear Bidder(s),

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI

The School Education & Literacy Department of Government of Sindh (hereinafter referred to as the "**Authority**"), with the assistance of Public Private Partnership Unit, Finance Department (hereinafter referred to as the "**PPP Unit**"), Government of Sindh (hereinafter referred to as "**GoS**"), hereby invites proposals from interested bidders (hereinafter referred to as the "**Bidders**") for the rehabilitation, refurbishment, management and operations of Govt. Elementary College of Education, (Women), Hussainabad Karachi (hereinafter referred to as the "**Institute**").

The Institute is one of the oldest Institute, constructed in 1956 is an excellent Institute for dispensing the teacher education.

The Institute is affiliated with Karachi University and teaching as per the curriculum and course work approved by Higher Education Commission (hereinafter referred to as "**HEC**"). The Institute has well-qualified, experienced female staff. They have expertise in content based (M. Phil, M.L.I.S, M.A, M.Sc., B.A, B.Sc.) and professional (M.Ed. and B.Ed.) qualification. The staff is also quite experienced in teaching.

The Institute has the capacity to house around 240 students at a time. The Institute is an ideal space.

Through this invitation, the Authority intends to outsource the management and administration of the Institute except its residential facilities and hostel facilities to the Bidders through management contract under PPP mode, for a period of 10 years to improve the quality of Sindh's public education system by establishing a premier teacher training institute that produces highly skilled teachers.

In view of the above background, the GoS invites proposals from eligible national and/or international applicants for participating in the aforementioned Project.

The Bidder(s) are expected to update themselves fully about the assignment and the local conditions before submitting the proposal by paying a visit to the GoS, sending written queries to the GoS and attending a pre-bid conference on the date and time specified in the Data Sheet. Please note that the cost of any such visits or queries is not reimbursable and shall be borne solely by the Bidder(s).

A reputable Bidder will be selected under the procedures described in this Request for Proposals (hereinafter referred to as "**RFP**") in accordance with the related provisions of the Sindh Public Procurement Rules 2010 amended from time to time (hereinafter referred to as "**SPPR 2010**"), which can be found at <http://www.pprasindh.gov.pk>. The key tentative dates (which may be extended by GoS in its discretion) at this stage of the selection process are provided hereinafter.

Yours sincerely,

**FOR AND ON BEHALF OF
SCHOOL EDUCATION & LITERACY DEPARTMENT-
GOVERNMENT OF SINDH**

1. IMPORTANT NOTICE

- 1.1 This Request for Proposal is provided to the Bidders solely for use in preparing and submitting bids (hereinafter referred to as the “Bids”) in connection with the competitive bidding process for the rehabilitation, refurbishment, maintenance, management and operations of Institute in PPP mode (hereinafter referred to as the “Project”).
- 1.2 It may be noted that the process of outsourcing the management and operation of the Institute is based on “Unsolicited Proposal” (details of which are provided in Section 2 below).
- 1.3 This RFP is being issued by the Authority in consultation with the PPP Unit solely for use by prospective Bidders in considering the Project.
- 1.4 Unless expressly specified otherwise, all capitalized terms used herein shall bear the meaning ascribed thereto in the definitions of this RFP.
- 1.5 The evaluation criterion has been determined by the Authority, in consultation with the PPP Unit. Neither any of these entities, nor their consultants, advisors, employees, personnel, agents, make any representation (expressed or implied) or warranties as to the accuracy or completeness of the information contained herein, or in any other document made available to a person in connection with the tender process for the Project and the same shall have no liability for this RFP or for any other written or oral communication transmitted to the recipient in the course of the recipient’s evaluation of the Project. Neither any of these entities, nor their employees, personnel, agents, consultants, advisors and contractors etc. will be liable to reimburse or compensate the recipient for any costs, fees, damages or expenses incurred by the recipient in evaluating or acting upon this RFP or otherwise in connection with the Project as contemplated herein.
- 1.6 The Bids submitted in response to this RFP by any of the Bidders shall be upon the full understanding and agreement of any and all terms of this RFP and such submission shall be deemed as an acceptance to all the terms and conditions stated in the RFP. Any Bid in response to the RFP submitted by any of the Bidder shall be construed based on the understanding that the Bidder has done a complete and careful examination of the RFP and has independently verified all the information received (whether written or oral) from the GoS (including from its employees, personnel, agents, consultants, advisors etc.).
- 1.7 This RFP does not constitute a solicitation to invest, or otherwise participate, in the Project, nor shall it constitute a guarantee or commitment of any manner on the part of the GoS that the Project will be awarded. The Authority reserves the right, in its full discretion, to modify the RFP and/or the Project at any time to the fullest extent permitted by law, and shall not be liable to reimburse or compensate the Bidders for any costs, taxes, expenses or damages incurred by the Bidders in such an event.
- 1.8 The Bidders shall be responsible for all losses, costs, fees, expenses charges and damages related to their Bids and/or matters relating to this RFP. Regardless of the outcome of the Bidding Process, GoS shall neither be liable to the Bidders in any

manner nor shall it be responsible to compensate the same for any such losses, costs, fees, expenses, charges and damages of any nature whatsoever, in each case, in respect of matters relating to this RFP.

1.9 GoS may, at its sole discretion at any time and without prior notice:

- i. change the timetable for Bidding Process, set out in this RFP;
- ii. make other changes to the RFQ, or add to it, or provide clarifications;
- iii. that GoS reserves the right to change any or all of the provisions of the RFP; and
- iv. that it shall not be responsible for any losses, costs, fees, expenses, charges or damages if:
 - (a) it makes such changes;
 - (b) cancel this Bidding Process, with or without indicating the reason for cancellation.

2. DEFINITIONS

All capitalized terms not specifically defined herein shall have the meaning set forth in the Management Contract:

Authority or SED	means the School Education & Literacy Department, of Government of Sindh
Advance Payment Security	means a security in the form of a financial guarantee issued by a scheduled commercial bank operating in Pakistan acceptable to the Government (with a minimum credit rating of 'A-' any reputable credit rating agency like JCR-VIS, PACRA, etc., rating scale for financial institutions) and in the amounts equivalent to the Installation Cost of the relevant month of the Installation Period.
Bid	means the technical and financial proposals to be submitted by the Bidder in response to this RFP
Bid Data Sheet	means the data sheet attached as ANNEXURE "1"
Bidder	means an interested bidder who is a registered enterprise/company/sole proprietorship/partnership/non profitable organization ('NGO') or a consortium that is eligible for this bidding process under the SPPR2010
Bid Cost	has the meaning set forth in Section 3.3

Bid Security	means the security deposit that a Bidder must provide, in the form of a financial guarantee issued by a scheduled commercial bank operating in Pakistan acceptable to the Government (with a minimum credit rating of 'A-' according to any reputable credit rating agency like JCR-VIS, PACRA, etc., rating scale for financial institutions), in the form and substance as attached hereto as ANNEXURE "6" (Bid Security Form) and in the amounts and conditions specified in Section 7.4.1. It is to be clarified here that the Bid Security shall not be in the form of an insurance or corporate guarantee. However, the Bid Security in the form of a demand draft or pay order would also be acceptable.
Bid Security Expiry Date	has the meaning set forth in Section 7.4.1.1
Bid Security Validity Period	has the meaning set forth in Section 7.4.1.2
Bids Submission Deadline	has the meaning set forth in the Bid Data Sheet
Bid Validity Period	has the meaning set forth in Section 7.6.1
Bidding Documents	has the meaning set forth in Section 6.1.1
Bidding Process	has the meaning set forth in Section 3.1.5
Bids Evaluation Report	has the meaning set forth in Section 9.7.1
Clarification/Comments Request Deadline	is specified in the Estimated Timetable
Constitutional Documents	means any documents on the basis of which the Bidder was incorporated/formed/established/came into being and currently working (in its latest form), such as memorandum of association, articles of association, partnership deed, trust deed, etc.
Contract Period	means the tenure of the Project for a period of ten (10) years for which the Institute will be handed over to the Successful Bidder as per and in accordance with the terms and conditions of the Management Contract
Consortium	means a Bidder comprised of a group of two or more Bidders formed to submit a Bid
EMO	means the Education Management Organizations from the private sector who would undertake the management and operation of the Institutes as per and in accordance with the terms and conditions of the Management Contract
Estimated Timetable	has the meaning set forth in Section 3.4.1

Evaluation Committee	means the Technical and Financial Evaluation Committee (“TFEC”) notified by Government of Sindh, and has the meaning set forth in Section 9.1.1
Effective Date	means the date notified by the Authority to the EMO as being the date on which the Conditions Precedent are fulfilled or waived
Eligibility Criteria	has the meaning set forth in Section 5.3 against which details with supporting documents are required to be submitted by the Bidders in terms of and in accordance with this RFP
Financial Bid Envelope	has the meaning set forth in Section 8.2.1
GoS	means the Government of Sindh
Installation Period	means the period of ten (10) months commencing from the date of completion of Conditions Precedents as described in the Management Contract
Installation Performance Security	means a security in the form of a financial guarantee issued by a scheduled commercial bank operating in Pakistan acceptable to the Government (with a minimum credit rating of ‘A-’ according to any reputable credit rating agency like JCR-VIS, PACRA, etc., rating scale for financial institutions) and in the amounts equivalent to 5% of the Installation Cost. It is to be clarified herethat the security shall not be in the form of an insurance or corporate guarantee.
Installation Cost	means the portion of Project Cost that is quoted by the Bidder in its Financial Bid related to the works required to be completed in the Installation Period
Integrity Pact	means the instrument entitled as ‘Integrity Pact’ as attached to this RFP as ANNEXURE“5”, duly signed by the Authority and the Bidder
Independent Auditor	means a financial expert to be appointed by the GoS and EMO in accordance with the terms of the Management Contract
Independent Engineer	means an engineering expert to be appointed by the GoS and EMO in accordance with the terms of the Management Contract
Independent Expert	means an education expert to be appointed by the GoS and EMO in accordance with the terms of the Management Contract
Lead Partner	has the meaning as ascribed thereto in Section 4.1.2

Management Fee	means the cost charged by the EMO for providing its services to the Authority for managing and operating the Project. The Management Fee shall also include the remuneration of staff other than the Institute-based staff engaged by the EMO. The Management Fee quoted by the Bidder shall be separate in respect of each year of the Contract Period. The cost head 'Management Fee' shall be utilized for any deductions based on the evaluation of the Key Performance Indicators (KPIs)
Management Contract	means the management contract to be executed between the Authority and the Successful Bidder (draft of which is attached hereto as to ANNEXURE "23"
National Competitive Bidding	means National Competitive Bidding process to be regulated as Rule 15(b) of the SPPRA of 2010
Notification of Award	has the meaning set forth in Section 10.4.1
O&M	means Operation & Maintenance of the Institute
O&M Period	means the period of 10 years commencing from the day immediately following the completion of Installation Period
O&M Cost	means the portion of Project Cost that is quoted by the Bidder in its Financial Bid, and relates to the works required to be completed in the O&M Period
Partner	means group partner of the Consortium of the Bidder
PPP	Public Private Partnership
PPP Act	means the Public Private Partnership Act, 2010 (includes any amendments from time to time)
PPP Node	means the Public-Private Partnership Node, School Education & Literacy Department established under PPP Act
Project	has the meaning set forth in Section 1.1
Project Cost	means the cost of the Project which will be set out in each Bidder's Financial Bid, in accordance with ANNEXURE "7"
Response to Questions Document	has the meaning set forth in Section 5.7
Scope of Work	means the works that the EMO would have to perform during the Installation Period and O&M Period under the terms of Management Contract and a description of such works is provided in ANNEXURE "19"
Second Ranking Bidder	has the meaning set forth in Section 10.6.1
SPPR 2010	means Sindh Public Procurement Rules 2010
Substitute Selection Notice	has the meaning set forth in Section 10.6.1

Successful Bidder	has the meaning set forth in Section 10.2.1
Students	means the students of the Institute
Technical Bid	has the meaning set forth in Section 7.2.1
Technical Bid Documents	means the documents listed in the Section 7.2.1
Technical Bid Envelope	has the meaning set forth in Section 8.2.1

3. INTRODUCTION & PROJECT DESCRIPTION

3.1 Introduction

- 3.1.1 The Authority had received from a private party (the **“Initiator”**) an unsolicited proposal (**“Unsolicited Proposal”**) in relation to the management and operation of the Institute in March 2017.
- 3.1.2 The Authority has thoroughly reviewed the Unsolicited Proposal and found it feasible for PPP mode, hence the Authority in exercise of its powers conferred upon it under Rule 15-A of SPPR 2010 had forwarded the Unsolicited Proposal to the PPP Unit for approval which was subsequently duly approved by the PPP Policy Board.
- 3.1.3 Based on the approved Unsolicited Proposal, the Authority had invited Expression of Interests for the Project from private party by issuing Request for Pre-qualification (hereinafter referred to as the **“RFQ”**) dated _____ via National Competitive Bidding (**“NCB”**) process as per Rule 15-A of SPPR (hereinafter referred to as the **“EOI”**).
- 3.1.4 It is thus in the above given background, the GoS has decided to outsource the management and operation of the Institute as per and in accordance with the applicable laws including the Rule 15-A of SPPR.
- 3.1.5 The Institute will be managed and run by the EMOs on a PPP basis, under the PPP Act. It is envisaged that the EMOs will be selected by the Authority through a fair and transparent NCB method by Single-Stage-Two-Envelope process (hereinafter referred to as the **“Bidding Process”**) and the Authority will enter into a Management Contract with the EMO/Successful Bidder in respect of the Project.
- 3.1.6 This RFP is being issued by the Authority to the Bidders, in consultation with the PPP Unit.

3.2 Project Description

- 3.2.1 The GoS aims to enter into a Management Contract with credible EMO from the private sector to manage and improve the functioning of the Institute by introducing innovations, modernizing the education system, addressing management gaps, maintaining and upgrading the Institutes’ building and facilities, and cooperatively working along with teachers, Institutes’ staff, Institutes’ management committees, surrounding communities and all relevant tiers of the Authority. In order to improve

the standard of education in the province of Sindh, the GoS, acting through the Authority, envisages a PPP model, for the introduction of EMOs in Sindh. The Authority intends to award the Management Contract to the Successful Bidder(s) in order to manage and operate the Institute, as per and in accordance with KPIs defined under ANNEXURES "12 & 13". A preliminary design is being attached herewith as ANNEXURE "24" for reference only, but the Bidder should rely on its own investigations and verifications accordingly. It is hereby clarified that the Bidder shall not be allowed to increase the bid amount/financial proposal amount after the bid amount/proposed amount is accepted by the GoS or at the time of completion of detailed design or on the basis of detailed design, which will be completed by the Bidder as per the terms of the Management Contract.

3.2.2 The Project is an important part of the GoS's strategy towards developing the Sindh's education sector and improving the quality of teachers' education and to take steps to address the weak performance of the teachers' training institutes and colleges. Accordingly, the Institute managed and run by the EMO will function under provisions of the Management Contract. The admission process will be strictly non-discriminatory and as per the spirit of the applicable laws.

3.2.3 The Authority's key objectives for the Project includes:

- i. Improving the functioning of the Institute through innovation and modernization of the education system;
- ii. Reducing inefficiencies and addressing the management gaps in public sector education;
- iii. Delivering better quality education to the children in the province of Sindh;
- iv. Encouraging greater private sector's investment in the education sector, in particular in the rural and less developed areas of the province of Sindh.

3.3 **Bid Costs**

3.3.1 Each Bidder shall bear all costs associated with the preparation and submission of its Bids and the Bidder's participation in the Bidding Process including, without limitation, all costs and expenses related to, participation in pre-bid conferences, preparation and submission of the Bidding Documents, the provision of any additional information, conducting due diligence of the Project, visits to the Project site, engagement of consultants, advisors and contractors and all other costs incurred as part of this Bidding Process up to the signing of the Management Contract by successful Bidders (hereinafter referred to as the "**Bid Cost**")

3.3.2 The Authority shall not be responsible or liable to pay any Bid Costs of any Bidder, regardless of the conduct or outcome of the Bidding Process.

3.4 **Timetable**

3.4.1 The estimated timetable for the Bidding Process is as follows (hereinafter referred to as the "**Estimated Timetable**"):

Activity	Target Date
Issuance of RFP	28.06.2018
Pre-Bid Conference/Bidders Meetings	03.07.2018
Responses to Bidder's queries	10.07.2018

Release Amended Bidding Documents (if required)	10.07.2018
Bids Submission Deadline AND Technical Bids Opening	12.07.2018
Technical Bid Evaluation Report AND Invitation to the bidders pre-qualified for opening of Financial Bids	24.07.2018
Bid Evaluation Report (Technical & Financial)	31.07.2018
Publication of the Evaluation Report	01.08.2018
Notification of Award	03.08.2018
Execution of the Management Contract with Successful Bidder	10.08.2018

* Final date of Pre-Bid Conference to be announced on SED website: <http://www.sindheducation.gov.pk/>

- 3.4.2 The Authority may, in its sole discretion and without prior notice to the Bidders, amend the Estimated Timetable and the Authority shall not incur any liability whatsoever arising out of amendments to the Estimated Timetable.

4. BIDDERS

This RFP is addressed to all prospective Bidders and has been handed over to all the Bidders.

4.1 Consortium Lead Partner

- 4.1.1 A Bidder for the Project may be a single entity or a group of two or more Bidders may form a consortium (hereinafter referred to as "**Consortium**") comprising of companies/partnerships/joint ventures/firms, corporate bodies or other legal entities duly registered under the applicable, permitted and relevant laws and procedures for the time being enforced;

- 4.1.2 Each Consortium shall appoint and authorize one (1) lead partner, who must hold at least 51% share in the profits of Consortium, (hereinafter referred to as the "**Lead Partner**") to represent and irrevocably bind all the Partners of the Consortium in all matters connected with the eligibility and tendering process including but not limited to the submission of the Bidding Documents on behalf of the Consortium.

4.2 Consortium Participation Restrictions

- 4.2.1 No Bidder or Consortium Partner may be eligible if it owns more than five percent (5%) of the shares (directly or indirectly, in terms of voting rights and/or rights to dividends) of another Bidder or Partner of another Consortium;
- 4.2.2 No Bidder or Consortium Partner may be eligible if it has any representative on the Board of Directors (or equivalent managing body) of another Bidder or Partner of another Consortium;
- 4.2.3 Notwithstanding the foregoing, a Bidder or Consortium may be eligible if it can present evidence reasonably satisfactory to the Authority that arrangements have

been established such that any such cross shareholdings or common directorships do not materially affect the independent investment decisions of the Bidder or Consortium in which such cross shareholding or common directorship exists.

4.3 Evaluation Requirements

- 4.3.1 If the Bidder is a Consortium it shall clearly indicate in its Bid, which Consortium Partner(s) are to be evaluated for each such Eligibility Criteria.

4.4 Ineligibility of the Bidder

If the Bidder or a Consortium Partner has been barred by any central, state or local government or government instrumentality in Pakistan or in any other jurisdiction to which the Bidder or a Consortium Partner belongs or in which the Bidder or a Consortium Partner conducts its business, from participating in any project on a private participation basis and the bar subsists as on the Bid Submission Deadline. Such entity shall not be eligible to submit a Bid either individually or as a Consortium Partner.

- 4.4.1 A Bidder (and in the case of a Consortium, any Partner) should not have, in the fifth (5th) years preceding the Bids Submission Deadline:
- i. failed to perform any contract with the government, federal government, or local or provincial governments, as evidenced by imposition of a penalty by an arbitral or judicial authority or a judicial pronouncement or arbitration award against the Bidder or Consortium Partner as the case may be; or
 - ii. been expelled from any project or contract by any public entity or authority; or
 - iii. had any contract terminated by any government or government instrumentality for breach by such Bidder or Consortium Partner.

4.5 No Contract

- 4.5.1 No contract whatsoever is created by or arises from this RFP, which, under no circumstances, constitutes an offer to enter into any contract or arrangement of any nature whatsoever with any party whatsoever.
- 4.5.2 The GoS, the Authority and any of their departments, employees, consultants, advisors and/or personnel shall not have any obligation, responsibility, commitment, or legal liability of any nature whatsoever towards any Bidder arising from this RFP or any Bid submitted in response to it.

5. ELIGIBILITY CRITERIA

5.1 Language

The Bids prepared by the Bidders and all correspondence and documents related to this RFP shall be submitted in English language.

5.2 Documents Comprising The Eligibility Criteria

5.2.1 The documents submitted by the Bidders to pass Eligibility Criteria shall comprise of the following documents:

- i. Part I – the documents or information required by Section 5.3;
- ii. Part II – the documents or information required by Section 5.4;
- iii. Part III – where the Bidder is a Consortium, the documents required by Section 4.5; and
- iv. Part IV – the power of attorney required by Section 5.6.

This RFP shall contain no fees or fee schedules or other reference to rates and fees for undertaking the Project. Bids containing such fee related information will be rejected.

5.3 Part I – Eligibility Criteria

In Part I of the Bidding Document, the Bidders shall submit proof that it meets the Eligibility Criteria set out below (the “**Eligibility Criteria**”):

ELIGIBILITY CRITERIA	REQUIRED DOCUMENTS/INFORMATION
<p>The Bidder or if the Bidder is a Consortium have to be registered companies/registered partnerships/sole proprietorships / Registered NGO’s</p> <p><i>* for the purpose of sole proprietorships the registration means the registration with relevant income tax authorities in the name of the entity</i></p>	<p>The Bidder shall provide copies of the relevant certificate(s)</p>
<p>Registration with Sindh Revenue Board and/or relevant tax authority / Proof of Exemption in tax registration (If allowed)</p>	<p>The Bidder shall provide copies of the relevant certificate(s)</p>
<p>The Bidder, or if the Bidder is a Consortium, the Lead Partner shall have experience in the management and/or operation of local educational institutions of at least 5 years in last 10 years</p>	<p>The Bidder, or if the Bidder is a Consortium, the Lead Partner of the Consortium, shall provide its list of relevant projects/sites in the form attached as ANNEXURE “8” along with supporting documentation to demonstrate that it satisfies this criterion</p>

Affidavit for not black listed by any Procuring Agency / GoS;	Affidavit in the form attached herewith as Annexure "18"
In case of Consortium, the Consortium Agreement shall be submitted	<p>Consortium Agreement expressly confirming at least the following:</p> <p>In case the Bidder is a Consortium, the Bid shall be accompanied by a certified true copy of the Consortium Agreement. The Consortium Agreement as applicable shall confirm the following information:</p> <ol style="list-style-type: none"> 1) Date and place of signing; 2) Purpose of Consortium (must include the details of contract works for which the Consortium has been invited); 3) A clear and definite description of the proposed administrative arrangements for the management and execution of the Project; 4) All major duties to be undertaken by each Partner of the Consortium in relation to the Project; 5) Share of each Consortium Partner is to explicitly mentioned; 6) An undertaking confirming that the Consortium Partners are severally liable to the Authority for the performance of the Services as provided in the Scope of Work; 7) Duties, responsibilities and powers of the Lead Partner; 8) The authorized representative of the

<p>The Bidder, or if the Bidder is a Consortium, the Lead Partner shall have a net worth of at least PKR 20,000,000/- (Pak Rupees Twenty Million Only) and an average annual turnover of PKR 40,000,000/- (Pak Rupees Forty Million Only) over the last three (3) years</p>	<p>Consortium.</p> <p>The Bidder, or if the Bidder is a Consortium, the Lead Partner, shall provide the required financial data in the forms presented in ANNEXURE "16" along with audited financial statements, duly certified by a certified chartered accountant, for the most recent three (3) full financial years for which such statements are available, including the consolidated balance sheet, income statement and the accompanying notes</p>
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5.3.1 Eligibility Criteria - Submission of Evidence of Projects Undertaken by Parent Company

The Bidder, or if the Bidder is a Consortium, the Lead Partner, may include evidence of the projects undertaken by its Parent Company (as defined below) to satisfy the Eligibility Criteria.

For the purposes of the above, "**Parent Company**" means any corporate entity controlling the Bidder, or if the Bidder is a Consortium, any corporate entity controlling the Lead Partner, where "**control**" means having, directly or indirectly, a majority of the voting securities or a majority representation on the Board of Directors (or other similar constituent body) or usually controls on the decision making of the given entity.

In such cases, the Parent Company shall guarantee to the Authority the Bidder's performance obligations under or pursuant to the Management Contract to be executed between the Authority and the EMO. For the purposes of the above, the Parent Company shall provide an executed Letters of Comfort in the form attached as **ANNEXURE "17"**.

5.3.2 Eligibility Criteria - Submission of Evidence of Financial Statements of Parent Company

The Bidder, or if the Bidder is a Consortium, the Lead Partner, may choose to present financial statements from a Parent Company (as defined above) to satisfy the Eligibility Criteria.

In case the Bidder, or if the Bidder is a Consortium, the Lead Partner, may choose to present financial statements from the Parent Company, it shall submit, in addition to all other documentation required by this RFP, the following documents with respect to the Parent Company:

- i. The financial data in the forms presented in **ANNEXURE "16"** along with audited financial statements, duly certified by a certified chartered accountant, for the most recent three (3) full financial years for which such statements are available, including the consolidated balance sheet, income statement and the accompanying notes.

5.4 Part II - Application And Other Documents

In Part II of the Eligibility Criteria, each Bidder shall provide the following:

- (i) An Application signed by the Bidder (or if the Bidder is a Consortium, the Lead Partner) as per specimen attached hereto in ANNEXURE "2").
- (ii) The following legal documents and background information:
 - i. basic information of the Bidder (or if the Bidder is a Consortium, each Partner of a Consortium), as detailed including an up-to-date list of shareholders or members or stakeholder of the Bidder (or one list for each Consortium Partner);
 - ii. certified copy(ies) of the Constitutional Documents, of the Bidder (or if the Bidder is a Consortium, the Constitutional Documents of each Partner of a Consortium); and
 - iii. certified copy(ies) of the Bidder's certificate of incorporation or registration (or, if the Bidder is a Consortium, each of its Partners).
- (iii) An Affidavit, in the form of ANNEXURE "18", confirming that the Bidder (or, if the Bidder is a Consortium, each Partner of the Consortium):
 - (a) is not in bankruptcy or liquidation proceedings;
 - (b) has not been convicted of fraud, corruption, collusion or money laundering;
 - (c) is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with the obligations under or pursuant to the Management Contract to be executed between the Authority and EMO; and
 - (d) does not fall within any of the circumstances for ineligibility listed in Section 4.4 (Ineligibility of the Bidder).

5.5 Part III - Consortia Documents And Requirements

If the Bidder is a Consortium, there must be a Lead Partner who is duly authorized (through a power of attorney signed by all the Consortium Partners and attested by Notary Public, as described in Section 5.6) to act on their behalf.

The Bidder shall also provide an Undertaking that there will be no change in the constitution of the Consortium without the prior written consent of the Authority.

A Bidder wishing to be eligible as a Consortium shall submit, as Part III of the Application, a written confirmation, in the form of a letter duly executed by the legal representative of each Consortium Partner, which:

- (i) confirms each Partner commitment to the Consortium; and
- (ii) Identifies the Partner that will assume the role of Lead Partner on behalf of the other Partner.

5.6 Part IV - Power Of Attorney

Each Bidder (or if the Bidder is a Consortium, each Consortium Partner) shall provide, as Part IV of the Application, a written power of attorney in the form attached hereto as **ANNEXURE "3" ("Power of Attorney")**, duly notarized, indicating that the person(s) signing the Eligibility Application has/have the authority to sign the Bids and other relevant documents on behalf of the Bidder.

5.7 Clarifications

A Bidder requiring any clarification on this RFP, Application, Eligibility Criteria, forms, annexure, or any of the requirements set out herein, may send request for clarification to the Authority in writing with a copy to "The Director, PPP Node" at the e-mail addresses indicated in the **ANNEXURE "1" (DATA SHEET)**. Any such request for clarification shall be addressed before 2:00 P.M. (Pakistan time) on _____.

Electronic copies of the response, including an explanation of the query without identification of its source ("**Response to Questions Document**"), will be sent to all the Bidders who have requested for clarification. If similar or repeated queries are made by Bidders, those queries may be listed as one query and responded to only once.

6. BIDDING DOCUMENTS

6.1 Contents of Bidding Documents

6.1.1 The nature of the Project, bidding procedures, contract terms and technical requirements are prescribed in the Bidding Documents, which include the following (collectively, the "**Bidding Documents**"):

- i. RFP;
- ii. Annexes to RFP.

6.1.2 Each Bidder shall examine all instructions, terms and conditions, forms, specifications and other information contained in the Bidding Documents. If the Bidder:

- (a) fails to provide all documentation and information required by the Bidding Documents; or
- (b) submits a Bid which is not substantially responsive to the terms and conditions of the Bidding Documents, such action shall be at the Bidder's risk.

In such a scenario, the Authority may determine that the Bid is non-responsive to the Bidding Documents and may reject it.

6.2 Pre-Bid Conference

6.2.1 The Authority has organized a pre-bid conference on the dates set out in the Estimated Timetable for discussing any comments that the Bidders might have with

respect to the Project and the Bidding Documents. Finalized date of the pre-bid conference, or any change in its schedule shall be announced one (1) week prior on the Authority's website i.e. www.sindheducation.gov.pk

- 6.2.2 The Authority reserves the right to call any additional pre-bid conferences, if it so desires.

6.3 Bidders Comments And Clarifications On Bidding Documents

- 6.3.1 The Bidders shall have the opportunity to propose comments on the Bidding Documents. However the Authority may (at its sole and absolute discretion) accepts or rejects such proposals and comments. All comments shall be made in writing and sent to the relevant persons mentioned in the **ANNEXURE“1” (Data Sheet)**;

- 6.3.2 Electronic copies of the response, including an explanation of the query but not identification of its source (the “**Response to Questions Document**”), shall be sent to all Bidders. If similar or repeated queries are made by Bidders, those queries may be listed as one query and the Authority may respond to such query only once. The Authority reserves the right not to consider such comments on the Bidding Documents.

6.4 Amendment Of Bidding Documents

- 6.4.1 At any time before the Bids Submission Deadline, the Authority may amend the Bidding Documents, for any reason, whether at its own initiative, or in response to the Bidder's questions, comments or mark-up.
- 6.4.2 Subject to Section 6.4.1, once revised versions of the Bidding Documents, if applicable, have been issued (the “**Final Bidding Documents**”) as set out in the Estimated Timetable then no other communications of any kind whatsoever shall modify the Bidding Documents.

6.5 Bidders Due Diligence

- 6.5.1 Each Bidder is solely responsible for conducting its own independent research, due diligence, any lawful inspection(s), seeking any independent advice necessary or any other work necessary for the preparation of Bids, negotiation of agreements, and the subsequent delivery of all services to be provided by the Successful Bidder in accordance with the Management Contract.
- 6.5.2 No representation or warranty, express or implied, is made and no responsibility of any kind is accepted by the Authority or its advisors, employees, consultants or agents, for the completeness or accuracy of any information contained in the Bidding Documents or the Response to Questions Document, or provided during the Bidding Process or during the term of the Management Contract. The Authority and its advisors, employees, consultants and agents shall not be liable to any person or entity as a result of the use of any information contained in the Bidding Documents or the Response to Questions Document, or provided during the Bidding Process or during the term of the Management Contract.
- 6.5.3 Bidders may not rely on any verbal statements made by the Authority's advisors, employees, consultants or agents.

6.5.4 All Bidders shall, prior to submitting their Bid, review all requirements with respect to corporate registration and all other requirements that apply to companies that wish to conduct business in the Authority's country. The Bidders are solely responsible for all matters relating to their legal capacity to operate in the jurisdiction to which this Bidding Process applies. Any Bids submitted in response to this RFP will be submitted upon a full understanding and agreement of terms of this RFP and, therefore, the submission of Bids in response to this RFP would be deemed as an acceptance to the said terms.

6.5.5 Data provided by the Authority, particularly in relation to the numerical accuracy, is only indicative information based on input received from multiple sources. The Authority is not responsible for any reliance of such data made by the Bidder in preparation of the Bids.

7. BIDS: PREPARATION

7.1 Contents of Bid

7.1.1 Bidders must prepare and submit their Bids in full compliance with the requirements of this RFP together with the submission of the documents, forms and instruments required for submission by this RFP. Each Bidder shall submit the following documents in two separate, sealed envelopes together with the Bids:

1. Technical Bid; and
2. Financial Bid

7.2 Technical Bid Documents

7.2.1 Format of the Bidding Documents

Each Bidder shall submit a technical proposal (the "**Technical Bid**") by completing the following documents (collectively, the "**Technical Bid Documents**"):

- i. Application/Covering Letter (format provided in the Annexure "2");
- ii. Power of Attorney (format provided in the Annexure "3");
- iii. Conflict of Interest Statement (format provided in the Annexure "4");
- iv. Consortium Agreement as per Section 5.3 (in case the Bidder is a Consortium);
- v. Integrity Pact (format provided in the Annexure "5");
- vi. Contents of Technical Bid (format provided in the Annexure "8").

7.3 Technical Bid

7.3.1 Each Bidder shall submit a Technical Bid the contents of which are specified in ANNEXURE "8" (Contents of Technical Bid). Each Technical Bid shall be prepared in conformity with the technical requirements specified in this RFP and the Management Contract and must adhere to the format described herein.

7.4 Financial Bid

7.4.1 Bid Security

- 7.4.1.1 The Financial Bid submitted by each Bidder must be accompanied by a Bid Security in an amount equivalent to one percent (1%) of the Project Cost (as set out by the Bidders in the Bid) in Pakistani Rupees which shall remain valid until the date of expiry of the Bid Security Validity Period (the “**Bid Security Expiry Date**”).
- 7.4.1.2 The Bid Security shall be in the form and substance as attached hereto as ANNEXURE“6” (BID SECURITY FORM) or in the form of a demand draft or pay order. It is further clarified that no Bid Security in the form of insurance guarantee shall be entertained. The Bidder shall ensure that the Bid Security remains valid for a period of twenty eight (28) days after the end of the original Bid Validity Period and twenty eight (28) days after any extension of the Bid Validity Period subsequently requested by the Authority in accordance with Section 7.6 (the “**Bid Security Validity Period**”). The Bidder shall procure an extension of the Bid Security, at least fifteen (15) days prior to its expiry so that it remains fully valid and effective until the Bid Security Expiry Date. In event of failure by the Bidder to extend the Bid Security, at least fifteen (15) days prior to its expiry, the Authority shall be entitled to draw down in full the Bid Security up to its full outstanding value.
- 7.4.1.3 Any Bid not accompanied by a Bid Security or accompanied by a bid Security that is not in accordance with this RFP, shall be rejected by the Authority as being non-responsive. The Bid Security of a Bidder that is a Consortium shall be in the name of all of the Members in such Consortium submitting the Bid.
- 7.4.1.4 The Authority shall release the Bid Security of the unsuccessful Bidders once the Management Contract has been signed or upon expiry of the Bid Security Validity Period.
- 7.4.1.5 The Bid Security of the Successful Bidder shall be returned upon delivery to the Authority of the Installation Performance Security (as defined in and required by the Management Contract).
- 7.4.1.6 The Bid Security may, in the discretion of the Authority, be drawn in the full amount by the Authority in the following circumstances:
- i. If the Bidder (or any member of a Consortium if the Bidder is a Consortium) withdraws its Bid during the Bid Validity Period; or
 - ii. In the case of the Successful Bidder, if the Successful Bidder fails to:
 - a. execute the Management Contract for any reason attributable to it prior to the time set forth in the Estimated Timetable; or
 - b. furnish the Installation Performance Security, as required by the Management Contract; or

- c. achieve all the conditions precedents agreed in the Management Contact including but not limited to achieving Financial Close and the detailed design of the Project.
- iii. If the Bidder or the Successful Bidder (i) resorts to deceit and/or fraud in its dealings with the Authority (including the Evaluation Committee), its advisors, employees, consultants or agents or otherwise in relation to the award of the Management Contact; or (ii) is proven to have personally or through an intermediary, either directly or indirectly, offered or attempted to offer a bribe to any Authority's employee involved with the Bid or the award of the Management Contact.

7.4.2 Financial Offer

- 7.4.2.1 Each Bidder shall submit a Financial Bid by completing the Financial Bid Form set out in ANNEXURE "7" (the "**Financial Bid**"). Bidders shall not amend or change the form in any way.
- 7.4.2.2 The Financial Bid shall include all taxes, duties, levies or charges in accordance with the Guidelines of Financial Model.
- 7.4.2.3 If in case, any Bidder does not make provision of taxes, duties, levies or charges in its Financial Bid, whether willfully or erroneously, such Bidder would be required to provide appropriate exemption certificate(s) or prove, as may be the case. Nonetheless, if the Authority receives any notice/receipt for such taxes or charges relating to the Management Contract, the same shall be passed on to the Successful Bidder to be processed and cleared accordingly.
- 7.4.2.4 The Scope of Work is given in ANNEXURE "19".
- 7.4.2.5 Each Bidder is required to attach to its Financial Bid a summary of the Financial Model.
- 7.4.2.6 In addition, each Bidder is required to provide a copy of the Financial Model (the "**Financial Model**") relating to its Financial Bid on a 'Microsoft Excel/Windows' readable USB memory stick. The file containing the Financial Model shall be in an unlocked and un-password protected Microsoft Excel format and shall be complete, containing, inter alia, a user guide and data book setting out all of the Financial Model's assumptions.
- 7.4.2.7 The Financial Bid shall be quoted in Pakistani Rupees.

7.5 Language of Bid

- 7.5.1 All Bids, and all correspondence and documents related to the Bid submitted by the Bidder to the Authority, shall be written in English.

7.6 Bid Validity Period

- 7.6.1 Bids shall remain valid for ninety (90) days as from the Bids Submission Deadline (the “**Bid Validity Period**”). A Bid valid for a shorter period shall be rejected by the Authority as non-responsive.
- 7.6.2 In exceptional circumstances, the Authority may solicit the Bidders’ consent to an extension of the Bid Validity Period. The request and responses thereto shall be made in writing. Such extension shall not be for more than ninety (90) days.
- 7.6.3 If a Bidder accepts to extend the Bid Validity Period, the Bid Security shall also be extended accordingly. A Bidder may refuse the Authority’s request for extension without forfeiting its Bid Security. A Bidder accepting the request to extend its Bid Validity Period shall not be permitted to modify its Bid.

8. BIDS: SUBMISSION

8.1 Format and Signing of Bids

- 8.1.1 The Bidder shall prepare and submit one (1) printed original, one (1) printed copy and (1) electronic copy (on DVD or USB drive) as specified in the Bid Data Sheet, clearly marking each one as “**BID - ORIGINAL**”, “**BID - COPY NO. 1**” as appropriate.
- 8.1.2 The original and the printed copy of the Bid shall be typed or written in indelible ink and shall be signed by the Bidder or person(s) duly authorized to bind the Bidder to the contract. The letter authorization shall be indicated by written power of attorney accompanying the Bid and submitted as Part II to the Technical Bid Documents in accordance with Section 7.2.1. All pages of the Bid, except for un-amended printed literature, shall be initialed by the person or persons signing such Bid.
- 8.1.3 The Bid shall contain no alterations, omissions or additions, unless such corrections are initialed by the person or persons signing the Bid.
- 8.1.4 Each DVD or USB drive requested shall include a table of contents shall be free of any virus and shall contain non compressed and non-protected files in printable and reproducible PDF format. For the avoidance of doubt, it is expressly specified that DVD or USB drive shall contain a scanned electronic copy of the complete original Technical Bid.

8.2 Sealing and Marking of Bids

- 8.2.1 Each Bid shall be in a separate envelope indicating the Bid as original or copy clearly marked as “**ORIGINAL**” and “**COPY**”, as appropriate. The Technical Bid, along with the documents related to the Eligibility of the Bidder, shall be placed in a sealed envelope/box clearly marked “**TECHNICAL PROPOSAL**” (the “**Technical Bid Envelope**”) and the Financial Bid in the sealed envelope clearly marked “**FINANCIAL PROPOSAL**” (the “**Financial Bid Envelope**”). These two envelopes and/or boxes, in turn, shall be sealed in an outer envelope/box bearing the address and information indicated in the Bid Data Sheet. The envelope/box shall be clearly

marked: **“DO NOT OPEN, EXCEPT IN PRESENCE OF THE EVALUATION COMMITTEE”**. Any Bidder who submits or participates in more than one Bid in respect of the Institute will be disqualified.

- 8.2.2 The inner envelopes/boxes shall each indicate the name and address of the Bidder so that the Bid can be returned unopened in case it is declared “late” as specified in Section 8.4.
- 8.2.3 If the outer envelope/box is not sealed and marked as required by Section 8.2.1, the Authority will assume no responsibility for the Bid’s misplacement or premature opening. If the outer envelope/box discloses the Bidder’s identity, the Authority will not guarantee the anonymity of the Bid submission, but this disclosure will not constitute grounds for Bid rejection.
- 8.2.4 The Technical Bid Envelope and the Financial Bid Envelope shall each indicate the name and address of the Bidder.
- 8.2.5 Each DVD or USB drive shall be submitted together with the relevant printed Bids in the same sealed envelopes as provided in the Bid Data Sheet:
- a. The DVD or USB drive containing the Bidders’ Technical Bid shall be included in the Technical Bid Envelope and shall not contain any elements of the Financial Bid.
 - b. The Financial Bid shall not be submitted in DVD or USB; however, the Financial Model shall be submitted on USB as stated in Section 7.4.2.6.
- 8.2.6 For the avoidance of doubt, it is expressly specified that the Bidders shall not be allowed to submit their Bids by e-mail.

8.3 Bids Submission Deadline

- 8.3.1 Bids shall be received by the Authority at the address specified in the Bid Data Sheet no later than the time and date stated in the Bid Data Sheet as the **“Bids Submission Deadline”**.

8.4 Late Bids

- 8.4.1 Any Bid received by the Authority after the Bids Submission Deadline for any reason whatsoever will be rejected and returned unopened to the Bidder.

8.5 Modification and Withdrawal of Bids

- 8.5.1 The Bidder shall not modify or withdraw its Bid after submission.
- 8.5.2 Any withdrawal of a Bid in the interval between the Bids Submission Deadline and the expiration of the Bid Validity Period specified in Section 7.6.1 shall result in the Bidder’s forfeiture of its Bid Security, pursuant to Section 7.4.1.

9. BIDS: OPENING AND EVALUATION

9.1 Evaluation Committee

- 9.1.1 The Authority shall set up a special-purpose committee which shall be responsible for assessing the Bids (the “**Evaluation Committee**”);
- 9.1.2 The members of the Evaluation Committee shall be prohibited from participating directly or indirectly in the preparation and/or submission of any Bid, and shall be prohibited from providing any assistance to any Bidder for the purposes thereof, except as may be expressly provided herein.

9.2 Opening and Preliminary Examination of Bids

- 9.2.1 The Evaluation Committee shall open the Bids of each Bidder, in the presence of Bidders’ designated representatives who choose to attend, at the time, date, and location stipulated in the Bid Data Sheet. The Bidders’ representatives shall bear identification and authorization documents issued by the Bidder. The Bidders’ representatives who are present shall sign a register evidencing their attendance.
- 9.2.2 The Evaluation Committee shall open the outer envelopes/boxes, one at a time, in the order in which the Bids were received, and take out the inner envelopes/boxes containing the Technical Bids and the Financial Bids. These inner envelopes/boxes shall be placed on a table in open view of the public but shall remain sealed. The Evaluation Committee shall then declare the Bids opening proceedings ended and shall dismiss the Bidders’ representatives present.
- 9.2.3 No Bid shall be rejected at the Bids opening except for late Bids pursuant to Section 8.4.
- 9.2.4 At the opening of each Bid, the Evaluation Committee shall announce the Bidders’ names and any other details that it may consider appropriate.
- 9.2.5 The Evaluation Committee shall prepare minutes of the Bids opening, including the information disclosed to those present in accordance with Section 9.2.1.
- 9.2.6 The Evaluation Committee shall then proceed to the opening and evaluation of the Technical Bids and Financial Bids.

9.3 Opening and Evaluation of The Technical Bid

- 9.3.1 The Evaluation Committee shall determine Eligibility of the Bidder as per the Eligibility Criteria as set out in Section 5.3 and then evaluate the Technical Bids on a “pass/fail” basis following the criteria set forth in ANNEXURE “9” (EVALUATION CRITERIA). The Evaluation Committee’s determination shall be based on the Eligibility Criteria and on the contents of the Technical Bid as provided in ANNEXURE “8” (CONTENTS OF TECHNICAL BID) without recourse to extrinsic evidence.
- 9.3.2 Any deficiencies or errors in a Bid will not result in its automatic rejection. In case the Evaluation Committee determines that the Technical Bid is subject to minor deficiencies or certain errors or omissions, it may request for clarifications from the Bidders in writing to correct such deficiencies and submit the cured Technical Documents to the Evaluation Committee in accordance with the requirements set out in this RFP.

9.3.3 The Authority shall notify in writing:

9.3.3.1 each Bidder whose Technical Bid has received a “pass” score that its Technical Bid has been accepted by the Evaluation Committee and that the Bidder is invited to attend the opening of the Financial Bids at the time, date, and location set out in the Bid Data Sheet; and

9.3.3.2 each Bidder whose Technical Bid has not received a “pass” score that its Technical Bid has been rejected by the Evaluation Committee and that the Bidder is not invited to attend the opening of the Financial Bids.

9.3.4 For the purposes of this determination, substantially responsive Technical Documents are those that conform to all the terms and conditions of the Bidding Documents without material deviations, objections, conditionality or reservations. A material deviation, objection, conditionality or reservation is one: (i) that affects in any substantial way the scope, quality or performance of the Management Contact; (ii) that limits in any substantial way, inconsistent with the Bidding Documents, the Authority’s rights or the Successful Bidder’s obligations under the Management Contact; or (iii) whose rectification would unfairly affect the competitive position of other Bidders who are presenting substantially responsive Technical Documents.

9.3.5 Bids for which the Technical Documents have been determined not to be substantially responsive shall be rejected, and the Bid Security as well as the unopened Financial Bid Envelope of that Bid shall be returned to the representatives of such Bidder.

9.3.6 The Evaluation Committee shall not open, and shall promptly return, the Financial Bid of each Bidder who’s Technical Bid has not received a “pass” score and such Bidder’s Bid shall not be considered further for evaluation, irrespective of the circumstances.

9.4 Opening and Evaluation of The Financial Bids

9.4.1 The Evaluation Committee shall open the Financial Bid Envelopes of those Bidders whose Technical Bid has received a “pass” score pursuant to Section 9.3.3(a) in the presence of Bidders’ designated representatives who choose to attend, at the time, date, and location set out in the Bid Data Sheet.

9.4.2 The Evaluation Committee shall prepare minutes of the Financial Bid opening, including the information disclosed to those present in accordance with Section 9.4.1.

9.4.3 Each Financial Bid shall be evaluated and ranked as per Rule 46 (2) read with 49 of SPPR Rules 2010.

9.4.4 The Evaluation Committee shall rank the Financial Bids from the lowest to the highest Financial Bid Cost. Where two or more Bidders are evaluated to have the same Financial Bid Cost, the Evaluation Committee may request that the relevant Bidders submit a best and final financial offer (“BAFO”) which, if submitted, must result in a lower Financial Bid Cost than the initial Financial Bid Cost. No Bidder shall be obliged to submit a BAFO and failure to do so shall not result in the forfeiture of the Bid Security. BAFOs shall be ranked lowest to highest.

9.4.5 Arithmetic errors in the Financial Bid, if any, will be rectified on the following basis: if there is a discrepancy between words and figures, the amount in words will prevail. If the Bidder does not accept the correction of errors, its Financial Bid will be rejected.

9.5 Waiver of Non-Conformities In Bids

9.5.1 The Evaluation Committee may waive any minor informality, non-conformity or irregularity in a Bid that does not constitute a material deviation, and that does not prejudice or affect the relative ranking of any Bidder as a result of the Technical Bid and Financial Bid evaluation.

9.6 Contacting The Authority

9.6.1 From the time of Bid submission to the time of the Management Contract award, if any Bidder wishes to contact the Authority, it should do so in writing.

9.6.2 If the Bidder or the Successful Bidder (i) resorts to deceit and/or fraud in its dealings with the Authority (including the Evaluation Committee), its advisors, employees, consultants or agents or otherwise in relation to the award of the Management Contract; or (ii) is proven to have personally or through an intermediary, either directly or indirectly, offered or attempted to offer a bribe to any Authority's employee involved with the Bid or award of contact, then the Bidder's Bid and, if applicable, the said award, shall be cancelled and the Bid Security or the Installation Performance Security (as the case may be) shall be forfeited, all without prejudice to any Authority's claim for ensuing damages and without prejudice to any criminal and/or administrative proceedings (or otherwise) in the province of Sindh.

9.7 Evaluation Report

9.7.1 The results of the Evaluation of the Bids conducted by the Evaluation Committee in accordance with this section shall be reflected in the "**Bids Evaluation Report**" which shall be published on the Authority's official website and communicated to the Bidders on the date specified in the Estimated Timetable which shall be at least seven (7) days prior to Notification of Award.

10. AWARD OF CONTRACT

10.1 Changes In Eligibility Status

10.1.1 Prior to proceeding with the award of contact, the Authority may verify to its satisfaction that no circumstances, in particular the Bidder's current contract works, future commitments and current litigation(s), have arisen or intervened during the period between the submission of this Bid and before the award of contact; that would change the Authority's opinion as to whether the Bidder still meets all criteria as set out in this RFP.

10.1.2 An affirmative determination will be a prerequisite for award of the contract to the Bidder. A negative determination will result in rejection of the Bidder's Bid, in which event the Authority may, subject to Section 10.3, proceed to the next lowest evaluated Financial Bid.

10.2 Award Criteria

10.2.1 Subject to Section 10.1 and 10.3, the Authority shall award the contact to the Bidder whose Financial Bid was the lowest, in conformity with Section 9.4.3 (the “**Successful Bidder**”).

10.3 Authority’s Right to Accept or Reject

10.3.1 The Authority may, in its sole discretion:

- a. accept any Bid;
- b. reject any Bid;
- c. annul the Bidding Process and reject all Bids;
- d. annul the Bidding Process and commence a new process; or
- e. waive minor irregularities, minor informalities, or minor non-conformities which do not constitute material deviations in submitting the Bids

at any time prior to the award of the contact without incurring any liability to the affected Bidder or Bidders and without any obligation to inform the affected Bidder or Bidders of the grounds for the Authority’s actions.

10.4 Notification Of Award

10.4.1 Prior to the expiration of the Bid Validity Period, the Authority shall notify the Successful Bidder in writing that its Bid has been accepted by the Authority (the “**Notification of Award**”).

10.4.2 The results of the Bidding Process shall be published on the Authority’s official website at least seven (7) days prior to Notification of Award.

10.5 Signing of the Management Contract

10.5.1 Within thirty (30) calendar days of the Notification of Award, the Successful Bidder or the EMO shall sign the Management Contract with the Authority. There shall be no negotiation on the terms of Management Contract and modifications (if any) shall only be done in case of missing information and correcting errors.

10.6 Failure to Sign the Management Contract

10.6.1 If the Successful Bidder fails to comply with the provisions of Section 10.5, this failure shall constitute sufficient grounds for annulment of the award and forfeiture of the Bid Security and such other remedies as the Authority may take under the applicable law, and the Authority may, in its discretion, award the contact to the Bidder who has the next lowest Financial Bid (“**Second Ranking Bidder**”). In such event, the Authority shall notify the Second Ranking Bidder of its election by written notice (a “**Substitute Selection Notice**”). The Second Ranking Bidder shall, from and after the date of receipt of the Substitute Selection Notice, assume the status of the Successful Bidder hereunder and shall meet the requirements of Sections 10.5 and 10.6;

10.6.2 In the event that the Authority delivers a Substitute Selection Notice to the Second Ranking Bidder, the Second Ranking Bidder shall extend its Bid Security Validity Period to a date not earlier than the date of delivery of the Installation Performance Security as specified in the Management Contract.

ANNEXURE "1"

BID DATA SHEET

The following Bid-specific data shall supplement the provisions in RFP.

S. No.	PROJECT NAME	SINDH EDUCATION MANAGEMENT ORGANIZATIONS
1.	Address and Contact Person of the Authority:	Mr. _____, The Secretary School Education & Literacy Department, 1st Floor, Tughlaq House, Sindh Secretariat, Karachi, Pakistan. Tel: +92-21-99211225
2.	Address and Contact Person of PPP Node	Mr. _____ The Director, Public Private Partnership (NODE) 2nd Floor, Old KDA Building, Secretariat No.3, Karachi. Tel: +92-21-99211180 Fax: +92-21-99211311 Email: directorppp.gos@gmail.com
3.	Address for Submission of Bids, Bid Modifications and Bid Withdrawals <i>[All Bids need to be submitted/sent to this address. Bids submitted/sent elsewhere will not be considered]</i>	Mr. _____, The Director - PPP Node, School Education & Literacy Department Public Private Partnership (Node) 2nd Floor, Old KDA Building, Secretariat No.3, Karachi. Tel: +92-21-99211180 Fax: +92-21-99211311 Email: ppp.node@sindheducation.gov.pk
4.	Number of Copies of Bids	One (1) printed original; One (1) electronic copy (DVD or USB drive); and Two (2) printed copies.
5.	Bids Submission Deadline	
6.	Place and Time of Technical Bids Opening	
7.	Place and Time of Financial Bids Opening	

ANNEXURE "2"

APPLICATION/COVERING LETTER

[The application/covering letter is to be submitted by the Bidder or if the Bidder is a Consortium its Lead Partner on appropriate company letterhead]

The School Education & Literacy Department,
Government of Sindh,
1st Floor, Tughlaq House,
Sindh Secretariat,
Karachi, Pakistan.

Date: _____

Place: _____

Dear Sir(s),

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD KARACHI

This is with reference to the captioned matter.

Please find enclosed one (1) original (together with two (2) copies (certified to be true copies of the original) of our Bid (the "**Bid**") for Teacher Training Institute, i.e. Government Elementary College of Education, Hussainabad (Women) (the "**Project**") in response to the Request for Proposal issued by the School Education & Literacy Department of Government of Sindh (the "**Authority**") dated _____ (the "**RFP**");

We hereby confirm the following:

1. The Bidis being submitted by (name of the Bidder/Lead Consortium Partner) who is the Bidder/Lead Consortium Partner of the Consortium comprising (mention the names of the entities who are the Consortium Partners), in accordance with the conditions stipulated in the RFP;
2. We have examined in detail and have understood and fully accepted the terms and conditions stipulated in the RFP and in any subsequent communications issued by the Authority and hereby agree and undertake to abide by all such terms and conditions. Our Bid is consistent with all the requirements of the RFQ and of any subsequent communications from the Authority;
3. We hereby represent that the information submitted in our Bid is complete, is strictly as per the requirements as stipulated in the RFP, and is correct to the best of our knowledge and understanding. We would be solely liable and responsible for any errors or omissions in our submissions and for any error, omission, defect or deficiency in our Bid;
4. We further hereby represent that we are permitted and authorized under the applicable laws and our corporate documents to submit the Bid for the Project and our submission of the same will not conflict with, result in the breach of or constitute a default under any applicable law or any covenant, agreement, understanding, decree or order to which we [(in case of a Consortium) or any of our Consortium

Partner] are a party or by which we or any of our properties or assets is bound or affected;

5. Further, we hereby represent that [.] (mention names of the entities who are the Consortium Partners), [.] (mention name(s) of the entities that are Promoter(s)/Parent Company(s) to satisfy the legal requirements laid down in the RFP;
6. We as the [Bidder/Lead Consortium Partner(Please strike out whichever is not applicable)], designate Mr./Ms. [.] (mention name, designation, contact address, phone no., fax no., email ID, etc.), as our authorized representative and signatory who is authorised to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments etc. on our behalf in respect of the Project. [A Power of Attorney from the [Bidder/Lead Consortium Partner] authorising the undersigned as the authorised representative, signatory and contact person who is authorised to perform all tasks including, but not limited to providing information, responding to enquiries, entering into contractual commitments on behalf of the Bidder/Consortium Lead Partner, etc., in respect of the Project is included as a part of the Bid.

FOR AND ON BEHALF OF:

[Insert name of the Bidder/Consortium Lead Partner]

Signature: _____

Name: _____
(Authorised Representative/Signatory)

CNIC No.: _____

Designation: _____

Phone No.: _____

Fax No.: _____

List of Enclosures:

- i. Basic Information (including but not limited to the following information) of the Bidder (or if the Bidder is a Consortium, each Partner of a Consortium), as detailed including an up-to-date list of shareholders or members or stakeholder of the Bidder (or one list for each Consortium Partner);
 - (a) Legal name;
 - (b) Complete head office contact information, including mailing address, telephone and fax numbers, and an e-mail address.
- ii. certified true copy(ies) of its Constitutional Documents of the Bidder (or if the Bidder is a Consortium, the constitutional Documents of each Partner of a Consortium);
- iii. certified true copy(ies) of the Bidder's certificate of incorporation or registration (or, if the Bidder is a Consortium, each of its Partners);
- iv. Affidavit (format attached as ANNEXURE "18"); and
- v. Power of Attorney (as per ANNEXURE "3");

ANNEXURE "3"

FORMATS OF POWER OF ATTORNEYS

A. FORMAT OF POWER OF ATTORNEY BY THE BIDDER TO ITS AUTHORIZED SIGNATORY

POWER OF ATTORNEY

[To be printed on stamp paper of PKR 200/-]

Know all men by these presents, we [insert name, address and registered office etc. of the Bidder] do hereby constitute, appoint and authorise Mr./Ms _____ [name, CNIC No. and residential address] who is presently employed with us and holding the position of _____ as our attorney, to do in our name and on our behalf, all such acts, deeds and things necessary in connection with or incidental to our submission for the project envisaging Request for Proposal ("**RFP**") of the Teacher Training Institute, i.e. Govt. Elementary College of Education (Women), Hussainabad, Karachi ("**Project**"), including signing and submission of all documents and providing information/responses to the Government of Sindh ("**GoS**"), representing us in all matters before the GoS, and generally dealing with the GoS in all matters in connection with our submission for the Project.

We hereby agree to ratify all acts, deeds and things lawfully done by our said attorney pursuant to this Power of Attorney and that all acts, deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us.

FOR AND ON BEHALF OF

[Insert the name of the Bidder]

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

ACCEPTED & ACKNOWLEDGED BY THE ATTORNEY

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

Note:

- (1) To be executed by each Bidder and in case of a Consortium, by all the Partners of the Consortium;

- (2) The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the Constitutional Documents of the Bidder and when it is so required the same should be under common seal affixed in accordance with the required procedure.

B. FORMAT OF POWER OF ATTORNEY BY CONSORTIUM AUTHORIZING LEAD PARTNER

[To be printed on stamp paper of PKR 200/-]

POWER OF ATTORNEY

We (1) _____, (2) _____, (3) _____
[Insert the names, office addresses etc. of each Consortium Partner]
(hereinafter collectively referred to as the “**Consortium Partners**”);

IN FAVOR OF

[Insert the complete name, address of the Lead Partner etc.] (hereinafter referred to as the “**Lead Partner**”)

WHEREAS:

- A. The Government of Sindh (“**GoS**”) has invited applications from the prospective bidders for managing and operating of Teacher Training Institute, i.e. Govt. Elementary College of Education, Hussainabad (Women) (the “**Project**”);
- B. The Consortium Partners are interested in submitting Bids for the Project and implementing the Project in accordance with the terms and conditions of the Request for Proposal (the “**RFP**”) issued by the GoS on _____ and other relevant documents in respect of the Project;
- C. It is necessary under the RFP for the Consortium Partners to designate one of them as the Lead Consortium Partner with all necessary powers and authorities to do for and on behalf of the Consortium, all acts, deeds and things as may be necessary in connection with the submission of Bids for the Project.

NOW THIS POWER OF ATTORNEY WITNESSETH THAT

We, the Consortium Partners do hereby designate the [Insert the name of the Lead Partner] being one of the Partner of the Consortium, as the Lead Partner of the Consortium (the Lead Partner), to do on behalf of the Consortium, all or any of the acts, deeds or things necessary or incidental to the Bids’ submission for the Project, including submission of application/proposal, participating in conferences, responding to queries, submission of information/ documents and generally to represent the Consortium in all its dealings with the GoS, any other government agency or any person, in connection with the Project until culmination of the process of bidding and thereafter till the execution of relevant documents as mandated by the RFP with the GoS;

We hereby agree to ratify all acts, deeds and things lawfully done by the Lead Partner pursuant to this Power of Attorney and that all acts deeds and things done by our aforesaid attorney shall and shall always be deemed to have been done by us/Consortium.

FOR AND ON BEHALF OF

[Insert the name of the each Consortium Partner]

1. Signature: _____
Name: _____
CNIC No.: _____
Designation: _____

2. Signature: _____
Name: _____
CNIC No.: _____
Designation: _____

3. Signature: _____
Name: _____
CNIC No.: _____
Designation: _____

ACCEPTED & ACKNOWLEDGED BY THE LEAD PARTNER (ATTORNEY)

Signature: _____
Name: _____
CNIC No.: _____
Designation: _____

Note:

- (1) To be executed by each Consortium Partner;
- (2) The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law and the Constitutional Documents (defined in RFP) of the Bidder and when it is so required the same should be under common seal affixed in accordance with the required procedure.

ANNEXURE "4"

CONFLICT OF INTEREST STATEMENT

RELATING TO OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI

The School Education & Literacy Department,
Government of Sindh,
1st Floor, Tughlaq House, Sindh Secretariat,
Karachi, Pakistan.

Dated _____

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI (THE "PROJECT")

We, [Insert the name of the Bidder] are not aware of any conflict or potential conflict arising from prior or existing contract or relationship which could materially affect our capability to comply with our obligations under or pursuant to the Request for Proposal for the Project;

In particular, other than as disclosed below, we have no prior or existing contracts, negotiations or relationships with the Government of Sindh ("GoS), its affiliates, representatives, advisors or consultants.

We disclose that the following transactions may be in conflict with the Project:

Name of Project	Date Started	Description of Conflict

FOR AND ON BEHALF OF

[Name of the Bidder]

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

ANNEXURE "5"

INTEGRITY PACT, DECLARATION OF FEES, COMMISSION AND BROKERAGE ETC. PAYABLE BY THE BIDDERS

The School Education & Literacy Department,
Government of Sindh,
1st Floor, Tughlaq House, Sindh Secretariat,
Karachi, Pakistan.

Dated _____

Dear Sir(s),

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI (THE "PROJECT")

[Insert the name of the Bidder] hereby declares that it has not obtained or induced the procurement of any contract, right, interest, privilege or other obligation or benefit from Government of Sindh (the "GoS") or any administrative subdivision or agency thereof or any other entity owned or controlled by it through any corrupt business practice;

Without limiting the generality of the foregoing, [the Bidder] represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within or outside Pakistan either directly or indirectly through any natural or juridical person, including its affiliate, agent, associate, broker, consultant, director, promoter, shareholder, sponsor or subsidiary, any commission, gratification, bribe, finder's fee or kickback, whether described as consultation fee or otherwise, with the object of obtaining or inducing the procurement of a contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from the GoS, except that which has been expressly declared pursuant hereto;

[Bidder] certifies that it has made and will make full disclosure of all agreements and arrangements with all persons in respect of or related to the transaction with the GoS and has not taken any action or will not take any action to circumvent the above declaration, representation or warranty. [Bidder] accepts full responsibility and strict liability for making any false declaration, not making full disclosure, misrepresenting facts or taking any action likely to defeat the purpose of this declaration, representation and warranty;

We do hereby declare and confirm that any contract, right, interest, privilege or other obligation or benefit obtained or procured as aforesaid shall, without prejudice to any other right and remedies available to the GoS under any law, contract or other instrument, be voidable at the option of the GoS;

Notwithstanding any rights and remedies exercised by the GoS in this regard, the [Bidder] agrees to indemnify the GoS for any loss or damage incurred by it on account of its corrupt business practices and further pay compensation to the GoS in an amount equivalent to ten (10) times the sum of any commission, gratification, bribe, finder's fee or kickback given by [Bidder] as aforesaid for the purpose of obtaining or inducing the procurement of any contract, right, interest, privilege or other obligation or benefit, in whatsoever form, from the GoS.

Yours truly,

FOR AND ON BEHALF OF
[Name of the Bidder]

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

ACKNOWLEDGED, ACCEPTED & AGREED

FOR AND ON BEHALF OF
SCHOOL EDUCATION & LITERACY DEPARTMENT,
GOVERNMENT OF SINDH

Signature: _____

Name: _____

Designation: _____

ANNEXURE "6"

BID SECURITY FORM

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI (THE "PROJECT")

_____2018

The School Education & Literacy Department,
Government of Sindh,
1st Floor, Tughlaq House, Sindh Secretariat,
Karachi, Pakistan (the "Beneficiary")

Guarantee No: _____ (the Guarantee)
Date of Issue: _____
Date of Expiry: _____
Guarantee Amount: _____
Name of Guarantor: _____
Name of Principal: _____
Penal Sum of Security: _____

We, [●] being the Guarantee issuing bank (the "Issuing Bank") understand that the following party/parties have responded to the Request for Proposal ("RFP") issued by the Government of Sindh, dated [●] in relation to the operation and management of Govt. Elementary College of Education - Hussainabad (Women) (the "Project") (as amended and/or supplemented or as clarified from time to time) by submitting their respective formal proposals / bids:

[Name of the Bidder], a [Insert legal status] existing under the laws of Pakistan having its [registered office or place of business] located at [Insert address], (the Bidder, which expression includes its successors and assignees).

Further, we, the Issuing Bank, understand that pursuant to the RFP, the Bidder is required to provide to Beneficiary, a bid security in the form of a bank guarantee equivalent to PKR [●] Pakistani Rupees [●] and issued by a scheduled commercial bank operating in Pakistan (with a minimum credit rating of at least 'A-' as rated by Credit Rating Company Ltd. or an equivalent rating by Pakistan Credit Rating Agency ("PACRA"));

The above premised, we (the "Issuing Bank") hereby undertake irrevocably and unconditionally on demand to pay to the Beneficiary, without any notice, reference, recourse, evidence, document in support of the demand, the validity, proprietary or legality of the said demand to the Bidder or to any other entity or without any recourse or reference to the RFP or any other document, agreement, instrument or deed, any sum or sums (or any part thereof) equivalent in aggregate up to but not exceeding a maximum amount of PKR [●]/- (Pakistani Rupees [●]) (the "Guaranteed Amount") at sight and immediately. Provided however not later than one (1) business day from the date of receipt of the Beneficiary's first written demand ("Demand") at the Issuing Bank's offices located at [●] or through SWIFT instructions

transmitted by the Beneficiary's bank (i.e. [●]), on behalf of the Beneficiary, to the Issuing Bank, such Demand referring to this Guarantee and stating the amounts demanded;

We, the Issuing Bank, shall unconditionally honour a Demand hereunder made in compliance with this Guarantee at sight and immediately on the date of receipt of your Demand, as stated earlier, and shall transfer the amount specified in the Demand to the bank account, as notified in the Demand, in immediately available and freely transferable funds in the currency of this Guarantee, free and clear of and without any set-off or deduction for or on account of any present or future taxes, levies, imposts, duties, charges, fees, deductions or withholdings of any nature whatsoever and by whomsoever imposed;

This Guarantee shall come into force and shall become automatically effective upon the submission of the Proposal by the Guarantor to the Beneficiary in response to the RFP;

After having come into force, this Guarantee and our obligations hereunder will expire on the earlier of:

- (i) Bids Submission Deadline + [119 days] (the "**Guarantee Original Expiry Date**") provided that, in the event the Issuing Bank has receipt of the Demand on or immediately prior to the Guarantee Original Expiry Date, the Issuing Bank shall honour that Demand; or
- (ii) when the aggregate of all payments made by us under this Guarantee equals the Guaranteed Amount.

Upon expiry, this Guarantee shall be returned to the Guarantor in terms of the conditions stipulated under the RFP. Multiple Demands may be made by the Beneficiary under this Guarantee but our aggregate liability will be restricted up to the Guaranteed Amount;

We hereby agree that any amendment, renewal, extension, modification, compromise, release or discharge by mutual agreement by the Beneficiary, the Bidder or any other entity of any document, agreement, instrument or deed shall not in any way impair or affect our liabilities hereunder and maybe undertaken without notice to us and without the necessity for any additional endorsement, consent or guarantee by us;

This Guarantee for its validity period shall not be prejudiced or affected in any manner by any change in our constitution or of the Bidder's constitution or of their successors and assignees and this Guarantee shall be legally valid, enforceable and binding on each of their successors and permitted assignees;

All references to any contract, agreement, deed or other instruments or documents are by way of reference only and shall not affect our obligations to make payment under the terms of this Guarantee;

The Beneficiary may not assign / transfer or cause or permit to be assigned or transferred any of their rights, interests and benefits of this Guarantee without our prior written consent, which consent shall not be unreasonably withheld or delayed;

If one or more of the provisions of this Guarantee are held or found to be invalid, illegal, or unenforceable for any reason whatsoever, in any respect, any such invalidity, illegality, or unenforceability of any provision shall not affect the validity of the remaining provisions of this Guarantee;

We hereby declare and confirm that under our constitution and applicable laws and regulations, we have the necessary power and authority, and all necessary authorizations, approvals and consents there under to enter into, execute, deliver and perform the obligations we have undertaken under this Guarantee, which obligations are valid and legally binding on and enforceable against us under the Pakistani law and under the laws of the jurisdiction where this Guarantee is issued. Further, that the signatory (ies) to this Guarantee is/are our duly authorized officer(s) to execute this Guarantee;

This Guarantee and all rights and obligations arising from this Guarantee shall be governed and construed in all respects in accordance with the laws of Pakistan. The courts of Pakistan shall have exclusive jurisdiction in respect of any dispute relating to any matter contained herein.

The issuance of this Guarantee is permitted according to the Pakistani law and the laws of the jurisdiction where this Guarantee is issued.

Yours truly,

FOR AND ON BEHALF OF

[Name of the Issuing Bank is to be inserted here]

Signature: _____

Name: _____

Designation: _____

Place: _____

ANNEXURE "7"

FINANCIAL BID FORM

RELATING TO OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI (THE "PROJECT")

Dated _____

The School Education & Literacy Department,
Govt. of Sindh,
1st Floor, Tughlaq House,
Sindh Secretariat,
Karachi.

Dear Sir(s),

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI (THE "PROJECT")

Having carefully examined the Bidding Documents, including the Annexes, the receipt of which is hereby acknowledged, and having satisfied ourselves with the nature and location of the works and services referenced above and the general and local conditions to be encountered in the performance thereof, we, the undersigned, propose:

Total Bid Amount (As per Annexure 11)	PKR [●]/- (Pakistani Rupees [●] Only)
--	--

The summary of Financial Model is provided in Attachment 1 to this Financial Bid Form. In addition, a copy of the Financial Model, as required to be submitted on a 'Microsoft Windows' readable USB memory stick submitted with the Financial Bid.

We acknowledge that the Financial Bid that we have submitted will remain fixed and will be indexed in accordance with the terms and conditions of the Management Contract.

We acknowledge and agree that the School Education and Literacy Department (the "Authority") will not be responsible for any errors or omissions on our part in preparing this Financial Bid and the Project Cost, and we shall indemnify the Authority fully in connection therewith.

FOR AND ON BEHALF OF

[Insert the name of the Bidder]

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

ATTACHMENT "1" TO THE FINANCIAL BID FORM

SUMMARY OF FINANCIAL MODEL

ANNEXURE "8"

CONTENTS OF TECHNICAL BID

No.	Sections to be submitted
1.	Experience of Management of Educational Institutions
2.	Proposed Work-Plan
3.	Proposed Methodology
4.	Key professional staff qualifications and competence for the assignment
5.	General Experience
6.	Public Sector Experience

FORM - "A" - BIDDER/CONSORTIUMS ORGANIZATION AND EXPERIENCE

[Provide here a brief description of the background and organization of your firm/entity and each Partner for this Project]

FORM - "B" - BUSINESS INFORMATION

NOTE: There are three separate areas that require coverage under this form, i.e. Business Experience in Teachers Training Education, General Experience and Public Sector Work's Experience. If you feel the need to provide more information which will be relevant here, you may do so using the same format outlined below.

Using this format below, provide information about your firm/Consortium(s) organizations' experience which will be relevant to the requirements of this RFP. Please ensure that these are verifiable.

EXPERIENCE IN TEACHER TRAINING EDUCATION

Name of Organization	
Business/Company/Firm's Activity	
Name of Teachers Training Institute (being Managed/Developed/Controlled)	
Established Since	
Number of Staff	
Number of Management Staff	
Number of Working/Filed Staff	
Office Location/Business Address	
Average operational hours of firm/company/institution(per day)	
Amount of Capital Involved	

GENERAL EXPERIENCE

Name of Organization	
Business/Company/Firm's Activity	
Established Since	
Number of Staff	
Number of Management Staff	
Number of Working/Filed Staff	
Office Location/Business Address	
Average operational hours of firm/company/institution(per day)	
Details of overall Experience	
Amount of Capital Involved	

PUBLIC SECTOR'S WORK EXPERIENCE

Name of Organization	
Business/Company/Firm's Activity	
Established Since	
Number of Staff	
Number of Management Staff	
Number of Working/Filed Staff	
Office Location/Business Address	
Average operational hours of firm/company/institution(per day)	
Details of Public Sector Works/Projects (being completed)	
Amount of Capital Involved	

FORM - "C" - DESCRIPTION OF APPROACH, METHODOLOGY AND WORK PLAN

The approach and methodology will be detailed precisely under the following topics.

[Technical approach, methodology and work plan are key components of the First Stage Technical Proposal. You are suggested to present your First Stage Technical Proposal divided into the following three chapters:

*1) **Technical Approach and Methodology.** In this chapter you should explain your understanding of the objectives of the assignment, approach to the services, methodology for carrying out the activities and obtaining the expected output, and the degree of detail of such output. You should highlight the problems being addressed and their importance, and explain the technical approach you would adopt to address them. You should also explain the methodologies you propose to adopt and highlight the compatibility of those methodologies with the proposed approach.*

*2) **Work Plan.** In this chapter you should propose the main activities of the assignment, their content and duration, phasing and interrelations, milestones (including interim approvals by the PA), and delivery dates of the designs and reports. The proposed work plan should be consistent with the technical approach and methodology, showing understanding of the TORs. A list of the final documents, including reports, drawings, and tables to be delivered as final output,*

FORM - "D" - TEAM COMPOSITION AND TASK ASSIGNMENT

Professional Staff					
Sr. Nos.	Name	Firm/Company etc.	Area of expertise	Position	Task Assignment
1					
2					
3					
4					
5					
6					
7					
8					

FORM "E"- FORMAT OF CURRICULUM VITAE (CV) FOR PROPOSED KEY INDIVIDUAL STAFF

1. Proposed Position [*only one candidate shall be nominated for each Key Individual position*]:

2. Name of Firm [*Insert name of firm proposing the Key Individual*]:

3. Name of Staff [*insert full name*]:

4. Date of Birth: _____

5. Nationality: _____

6. Educational Qualification: [*Summarize college/university and other specialized education of staff member, giving names of schools, dates attended and degrees obtained*]:

7. Membership of Professional Societies: _____

8. Other Training [*indicate significant training since degrees acquired under point 6 above*]

9. Countries of Work Experience: [*list countries where staff has worked*]:

10. Languages [*for each language indicate proficiency: good, fair, or poor in speaking, reading and writing*]:

11. Employment Record:

[*Starting with present position, list in reversed order, every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, position held*]:

From [Year]: To [Year]:

Employer:

Position held:

12. Detailed Tasks Assigned [*List all tasks to be performed under this assignment*]:

ANNEXURE "9"

EVALUATION CRITERIA

Only Bidders whose Technical Bids obtain at least seventy five percent (75%) of maximum marks, and not less than fifty percent (50%) of maximum marks in any sub-section below, shall obtain a "pass" score and be technically accepted for evaluation of their Financial Bids under Section 9.3.3.1:

The eligible Bid will be evaluated on the basis of the following criteria(s)

No.	Criteria	Points
1	Financial Soundness	20 points
2	Experience of Management	40 points
3	Work Plan	5 points
4	Methodology	15 points
5	Key Professional Staff	20 points
	TOTAL	100 points

a. Financial Soundness of Bidder (in case of Consortium Bid, the Lead Partner): (20points)

i.	If Average Annual Turnover over the last three years is Rs.40 Million (less than 40million will score no points) (maximum 10 points)	5 points + 1 point for each increase of Rs.10 million
ii.	If Net Worth is greater than 20 million in any of the last three years (less than 20million will score no points) (maximum 10 points)	5 points + 1 point for each increase of Rs. 10 million

b. Experience of Management of Educational Institutions (40-Points)

i.	General Experience of management and operations of at least 10-Years (maximum 5 points)	3 points + 1 point for each additional year
----	---	---

ii.	Specific experience of management of educational institutions of at least 5 -Years (maximum 25 points)	10 points + 3 point for each additional year
iii.	Additional experience of managing the public sector education institutions above 3-years (maximum 10 points)	5 points + 1 point for two additional years

c. Proposed Work-Plan: (05-Points)

i.	Detailed / Relevant	3 to 5
ii.	Substantially Detailed / Relevant	1 to 2
iii.	Vague / Irrelevant	0

d. Proposed Methodology: (15-Points)

i.	Detailed / Relevant	10 to 15
ii.	Substantially Detailed / Relevant	1 to 9
iii.	Vague / Irrelevant	0

e. Key professional staff qualifications and competence for the assignment: (20-Points)

No.	Core Team: (Dedicated, skilled human resource proposed for the project)		Points
a)	Project Director	Qualification & Experience	Points
		Ph.D in Education	(3 Points)
		Master in Education (M.Ed)	(1.5 Points)
		Post qualification experience in educational institute management more than 5 Years	(5 Points)
		Post qualification experience in educational institute management 3 to 5 Years	(2.5 Marks)
b)	Education Expert	Qualification & Experience	Points
		Ph.D in Education	(3 Points)
		Master in Education (M.Ed)	(1.5 Points)

		Post qualification experience in operational management of educational institutions more than 5 Years	(3 Points)	
		Post qualification experience in operational management of educational institutions 3 to 5 Years	(1.5 Points)	
c)	Curriculum Expert	Qualification & Experience	Points	[06]
		Ph.D in Education	(3 Points)	
		Master in Education (M.Ed)	(1.5 Points)	
		Post qualification experience in development or review of curriculum experience more than 5 years	(3 Points)	
		Post qualification experience in development or review of curriculum experience 3 to 5 years	(1.5 Points)	
Total points for criteria:				(20)

ANNEXURE "10"

WINNING CRITERIA

A Bidder who will quote the lowest financial bid as calculated under Annexure "11" will be declared as the Successful Bidder.

ANNEXURE "11"

GUIDANCE FOR FINANCIAL MODEL

Following are the guidelines for estimating and preparing the financial model for the Bidder(s):

1. The Bidder(s) shall estimate the cost of rehabilitation, refurbishment and improvement, required during the Installation Period as per this RFP. [This cost shall be paid by the GoS in ten equal monthly tranches in advance at the start of each month of the Installation Period against the submission of Advance Payment Security. For clarity, disbursement of second to tenth tranches in respect of usage of funds for the past month shall be subject to the approval of Independent Auditor.]
2. The Bidder(s) shall estimate the costs of operation and maintenance to achieve the KPIs, during the O&M Period, as per this RFP. [Explanation: The cost of salaries of the existing government staff of the Institute shall be directly paid by the GoS to the relevant staff members. Thus, the Bidder is required to quote the salaries of additional staff that it intends to hire during the O&M Period.]
3. The Bidder(s) shall quote the bi-annual management fee that it intends to receive from the GoS, and such management fee shall form part of the cost of O&M.

While estimating the costs for O&M, the Bidder shall take into account the inflation at the rate of 5% and all applicable taxes.

It is to clarify that as per usual practice the GoS will pay and keep on paying in future the enrollment fee and examination fee for all the pre-service students registered with the Institute from time to time as and when collected from them

The O&M Cost of first bi-annual period of the O&M Period will be released by GoS to the EMO in advance, however for the subsequent bi-annual period following procedure will be followed:

- i. 15% of the O&M Cost will be paid in advance at the start of relevant bi-annual period; and
 - ii. Remaining 85% of the O&M Cost will be paid upon receipt of certificate from the Independent Auditor, Independent Engineer and Independent Expert in respect of expenditure made as per financial model.]
4. The Bidder(s) shall calculate the present value of all the operation and maintenance expenses discounted at 7% per annum.
5. The present value of O&M expenses, as per the preceding clause, shall be added to the estimated costs calculated under clause 1 above to arrive at the financial bid amount.

Note: The expenses heads can however be reallocated and re-appropriated between the heads as per requirement.

ANNEXURE "12"

QUALITATIVE KEY PERFORMANCE INDICATORS

KPI'S	TIMELINE
Institute Management Plan	Making within 3 Months and Dispensation to all stakeholders in 8 - 9 months.
Student Entrance Criteria (Complete Prospectus)	Within 3 Months for complete prospectus and distribution.
Ensure Biometric Attendance of teachers and management Staff However, for students' attendance the system should be fully automated with proper control systems and logging. This should be track-able by the Independent auditors for verification and IT audit. In any case such facility is not available, a physical system must be placed in order for the IA to monitor it.	Within 3 Months.
Marketing plan for induction of Students	Within 3 Months
Overall JD's for Principal, Teachers and Other staff to be prepared	Within 3 months
Plan for capacity Building of existing Faculty of TTI and Dissemination of institute further activity plan.	Within 3 months
Prepare Employment plan for Students	Within 6 Months
Strengthening university linkages plan	Within 6-Months.
Analytical survey on current status of practicum policy and develop Action Plan	Within 9-Months
Staff Appraisal and Assessment System	Within 1 year
Comprehensive plan regarding on hand practical schools training to the Students	Within 6 Months
Develop the student assessment system	Within 1-Year

Introducing In - Service Online/Offline Courses	From the start of O&M Period
<p>Quality enhancement plan</p> <ul style="list-style-type: none"> • ICT based learning use of assessment • Enquiry-based learning approaches • Commission impact studies • Internal and external evaluations of ADE and B.Ed. Accredited Certify CPD programs from STEDA • collaborates with local and international universities for capacity building of faculty 	Within 3 years
Ensure Minimum Enrollment	Phase wise Targets
Develop action plan for Research activities in the Institute	Within 5 years.

ANNEXURE "13"

QUANTITATIVE KEY PERFORMANCE INDICATORS

A. QUANTITATIVE KEY PERFORMANCE INDICATORS - FOR HUSSAINABAD TEACHERS TRAINING INSTITUTES

1. Complete rehabilitation and improvement of Institutes will be done within 10 months' Installation Period. However during this period the other activities to achieve the KPI's may be initiated.
2. Minimum induction of Students in the Institute will be as follows. However, drop out students will form part of total number of students but shall be restricted up to a maximum of 5% of induction to satisfy the KPI. For example if the target number of students is "60" and the Manager is successful in inducting "60" students but "3, being 5% of 60" got dropped out then still the relevant KPI will deemed to be in satisfaction:

(WITHOUT HOSTEL BLOCKS)

PRE-SERVICE				
Years	B.Ed (4-Years)	B.Ed (2.5 Years)	ADE (2-Years)	TOTAL STUDENT
1	13	13	13	39
2	20	20	20	60
3	20	20	20	60
4	20	20	20	60
5	20	20	20	60
6	20	20	20	60
7	20	20	20	60
8	20	20	20	60
9	20	20	20	60
10	20	20	20	60

IN SERVICE	
YEARS	TOTAL STUDENT (CPD)
1	20
2	30
3	40
4	60
5	60
6	60
7	60
8	60
9	60
10	60

However, the Bidder shall be at liberty to reallocate the Students in any of the Pre-service program. The Bidder shall also be allowed to induct the Students in any category and in any batch in order to comply the quantitative KPIs. Nevertheless such induction will be subject to eligibility criteria set out by the Authority and/or the GoS.

ANNEXURE "14"

EFFECT OF NONCOMPLIANCE OF KPIS

- If the KPI's doesn't meet, but varies within the margin of 10% then notices will be served to reduce the gaps.
- Further decrease above 10% will result in proportionate rationalization of annuity amount funded for the purpose.

ANNEXURE "15"

BASIC INFORMATION FORM

BIDDER INFORMATION:

Name:

Type: (Corporation, Partnership, etc.) Company/Entity incorporation/registration no:

Domicile:

Address of principal office: Telephone number:

Fax number:

E-mail address:

Primary areas of business:

Shareholder/Member certificate (attach separately)

CONSORTIUM MEMBERS INFORMATION: (IF APPLICABLE, FILL IN DETAILS FOR ALL MEMBERS, IDENTIFYING THE LEAD PARTNER AND/OR THE MEMBER(S) TO BE EVALUATED FOR EACH OF THE ELIGIBILITY CRITERIA SET FORTH IN SECTION 4.3 PART I)

Name:

Type: (Corporation, Partnership, etc.) Company/Entity incorporation/registration no:

Domicile:

Address of principal office: Telephone number:

Fax number:

E-mail address:

Primary areas of business:

Shareholder/Member certificate (attach separately)

ANNEXURE "16"

FINANCIAL DATA FORM

NET WORTH AND TURNOVER

i. Financial Year End [*insert the date and year*]

Bidder(or if the Bidder is a Consortium, the Lead Partner)

Years	Value of Total Assets	Total Liabilities	Net Worth
[<i>insert the Year</i>]	[<i>insert the amount in PKR</i>]	[<i>insert the amount in PKR</i>]	[<i>insert the amount in PKR</i>]

ii. Financial Year End [*insert the date and year*]

Bidder (or if the Bidder is a Consortium, the Lead Partner)

Years	Turn Over	Average Turn Over
[<i>insert the Year</i>]	[<i>insert the amount in PKR</i>]	-
[<i>insert the Year</i>]	[<i>insert the amount in PKR</i>]	[<i>insert the Average amount in PKR</i>]
[<i>insert the Year</i>]	[<i>insert the amount in PKR</i>]	[<i>insert the Average amount in PKR</i>]

ANNEXURE "17"

PARENT COMPANY LETTERS OF COMFORT

A- PARENT COMPANY LETTER OF COMFORT IN RELATION TO THE PROJECTS UNDERTAKEN

The School Education & Literacy Department,
Government of Sindh,
1st Floor, Tughlaq House,
Sindh Secretariat,
Karachi, Pakistan.

Dated _____

Dear Sir(s),

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI

We refer to the request for Request for Proposal ("**RFP**") issued by the School Education & Literacy Department, dated [●] from Bidders (defined in RFP) for the operation and management of Government Elementary College of Education Hussainabad, Karachi (the "**Project**");

According to the RFP, the Bidder, or if the Bidder is a Consortium, at least one of the Consortium Partner, may choose to include evidence of projects undertaken by its Parent Company (as defined below) to satisfy Eligibility Criteria of the Project;

For this purpose, the "**Parent Company**" means any corporate entity controlling the Bidder, or if the Bidder is a Consortium, the "**Lead Partner**" and "**control**" means having, directly or indirectly, a majority of the voting securities or a majority representation on the Board of Directors (or other similar constituent body) or usually controls the decision making of the given entity.

In consideration of the above, we hereby confirm and undertake that:

- (i) We are the Parent Company of [name of Bidder or a Consortium Partner], which is seeking for eligibility for the Project as [Bidder/Consortium Partner]; and
- (ii) We hereby irrevocably and unconditionally guarantee the performance obligations of the Bidder under or pursuant to the RFP;
- (iii) We undertake to indemnify the Authority against any loss, penalties, charges, fees, expenses or costs arising in the event of default on the part of the Bidder;

- (iv) We shall make available sufficient funds (if required) and resources to [name of Bidder or a Consortium Partner] to enable it to meet its obligations as the shareholder/Partner of the Bidder and otherwise act as a prudent and careful Project sponsor.

Except where the context requires otherwise, capitalized terms used in this letter shall have the meaning ascribed thereto in the RFP.

Yours faithfully,

FOR AND ON BEHALF OF
[Name of Parent Company]

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

B- PARENT COMPANY LETTER OF COMFORT IN RELATION TO THE FINANCIAL OBLIGATIONS

The School Education & Literacy Department,
Government of Sindh,
1st Floor, Tughlaq House,
Sindh Secretariat,
Karachi, Pakistan.

Dated _____

Dear Sir(s),

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI (THE "PROJECT")

We refer to the Request for Proposal ("RFP") issued by the School Education & Literacy Department, dated [●] from Bidders for the operation and management of Government Elementary College of Education Hussainabad, Karachi (the "Project").

According to the RFP the Bidder, or if the Bidder is a Consortium, at least one of the Consortium Partner, may choose to present financial statements from a Parent Company to satisfy financial criteria or credentials to satisfy the required experience, required for the Project.

For this purpose, the "Parent Company" means any corporate entity controlling the Bidder, or if the Bidder is a Consortium, the Parent Company, and "control" means having, directly or indirectly, a majority of the voting securities or a majority representation on the Board of Directors (or other similar constituent body) or usually controls the decision making of the given entity.

In consideration of the above, we hereby confirm and undertake that:

- (v) We are the Parent Company of [name of Bidder or a Consortium Partner], which is seeking for eligibility for the Project as [Bidder/Consortium Partner];
- (vi) We hereby irrevocably and unconditionally guarantee the financial obligations (if required) of the Bidder under or pursuant to the RFP;
- (vii) We undertake to indemnify the Authority against any loss, penalties, charges, fees, expenses or costs arising in the event of default on the part of the Bidder;
- (viii) We shall make available sufficient funds (if required) to [name of Bidder or a Consortium Partner] to enable it to meet its obligations as the shareholder/Partner of the Bidder and otherwise act as a prudent and careful Project sponsor.

Except where the context requires otherwise, capitalized terms used in this letter shall have the meaning ascribed thereto in the RFP.

Yours faithfully,

FOR AND ON BEHALF OF
[Name of Parent Company]

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

ANNEXURE "18"

FORMAT OF AFFIDAVIT

[To be printed on stamp paper of PKR 50/-]

[REQUIRED FROM EACH CONSORTIUM PARTNER]

The School Education & Literacy Department,
Government of Sindh,
1st Floor, Tughlaq House, Sindh Secretariat,
Karachi, Pakistan.

Dated _____

OPERATION AND MANAGEMENT OF GOVT. ELEMENTARY COLLEGE OF EDUCATION (WOMEN), HUSSAINABAD, KARACHI (THE "PROJECT")

Pursuant to the Request for Proposal dated [please insert the date] ("**RFP**") in respect of the operation and management of Govt. Elementary College of Education (Women) - Hussainabad, Karachi [Name of Bidder/Lead Partner of Consortium] hereby represents and warrants that, as of the date of this Affidavit [Name of Bidder/Lead Partner of Consortium], and each Partner of our Consortium (if applicable):

- (a) is not in bankruptcy or liquidation proceedings;
- (b) has not been convicted of fraud, corruption, collusion or money laundering;
- (c) is not aware of any conflict of interest or potential conflict of interest arising from prior or existing contracts or relationships which could materially affect its capability to comply with the obligations under the management contract; and
- (d) does not fall within any of the circumstances for ineligibility listed in Section 4.4 (Ineligibility of a Interested Person) of the RFQ;
- (e) that whatever stated above are true and correct to the best of my/our knowledge and belief and nothing has been concealed.

DEPONENT

FOR AND ON BEHALF OF

[Insert name of the Interested Person]

Signature: _____

Name: _____

CNIC No.: _____

Designation: _____

ANNEXURE "19"

SCOPE OF WORK

1. Rehabilitation and revamping of existing building and structure;
2. Converting the Institute into a high tech and modern teachers' training Institute;
3. Developing the institute with aesthetic sense so that students can study in a comfortable environment;
4. Developing the institute according to the high standards and in line with standards of HEC and Karachi University;
5. Operating and maintaining the institute with an object to impart quality education so quality teachers should be available for teaching in Sindh province, with prime focus on B.Ed program.

A. Installation Period

1. Rehabilitation and refurbishment of Old Cafeteria (Center Building), College Building, High School, T.T.P Building, Primary School, Prayers Area, misc. Building components, walkways, drive way and landscaping which includes but not limited to the following:
 - Masonry work
 - Door/Windows/Fixture
 - Electrification
 - White wash
 - Plumbing and other work.
2. Hiring administrators and teachers (if needed) giving advertisement and getting Students on board;
3. Providing furniture, fixture and Equipment's for students, teacher and Staff, that include but not limited to:
 - Chairs/benches for students
 - Tables, chairs, computer system/Laptops and printers for staff
 - White board, rostrum, multimedia for classes.
 - Computers with UPS backup and other ICT equipment's for Labs
 - Generator(s) for facility
 - Air conditioner(s) (window/split, etc.) as per design requirement
 - Setup of Science labs (that include biology, physics and chemistry)
 - Facility will be under CCTV surveillance System with reasonable video recording backup.
 - Basic Fire prevention plan/system
 - Water dispensers with filtration system for students, teachers and staff.
 - Refrigerators for canteen and academic building.
 - Public address System
 - Communication system with internet facility

4. Providing walkthrough gates and manual barriers
5. Providing guard patrol system
6. Providing access control system for staff (used for the purpose of attendance maintenance and Access of multiple electronic doors)
7. Providing education management information system
8. Arranging subscription of international research websites for research purpose.
9. Providing vehicles for office use only
10. Providing and maintaining appropriate comprehensive insurance for all the work in progress
11. Providing any other area deemed necessary to ensure optimum efficiency

B. Operations & Maintenance Period

1. Maintaining the Institute in the same condition in which the Institute is immediately post Installation Period;
2. Cleanliness shall at all times be maintained as per SOP;
3. Establish a comprehensive Management System to manage administrative and academic functions of the GECE;
4. Equip all GECE graduates with the professional knowledge and skills;
5. Providing and maintaining appropriate comprehensive insurance at all times;
6. Hiring and utilizing the teaching and non-teaching staff;
7. Introduce innovative approaches through technology use for the students and faculty;
8. Keeping the Institute(s) safe and secure at all times;
9. Paying and keep paid up all utility bills at all times, keeping in view the efficient utilization of the utilities;
10. Generally maintaining the sports equipments, utilities, landscaping, softwares, teacher resources, etc.;
11. Facilitating the statutory and other audit process in respect of books of accounts and technical details as per the Management Contract;
12. Generally taking all the steps to achieve the objectives of the Project

Note: It is reiterated that, residential and hostel facilities of the Institute are not included in the model.

ANNEXURE "20"

REFERENCE DETAILS OF SCOPE OF WORK IN INSTALLATION PERIOD

A - "SPECIFICATIONS OF SCIENCE LAB"

Following is the Indicative Breakup for Equipment and Supplies (for reference) for Institutes based Science Lab. However, based on Bidders' Institutes based Survey, they can propose even better solutions.

EQUIPMENTS FOR BIOLOGY LAB

#	ITEMS	Unit	QTY
1	Compound Microscope L-101 with wooden box and weight box	No.	6
2	Prepared slide of Bacteria set of 3	Set	2
3	Prepared Slide of Chlymadomanas	No.	2
4	Prepared slide of siprogyra	No.	2
5	Prepared Slide of dicot stem	No.	2
6	Prepared Slide of Ameoba	No.	2
7	Prepared Slide of Paremecium	No.	2
8	Prepared Slide of Mosquito Set of 4	Set	2
9	Prepared slide of Mitosis Set of 5	No.	2
10	Prepared slide of Meosis set of 12	No.	2
11	Prepared slide of Brasica Root	No.	2
12	Prepared slide of Brasica stem	No.	2
13	Prepared slide of Brasica leaf	No.	2
14	Preserved specimen in glass slab	No.	1
15	Prepared slide of funeria	No.	2
16	Preserved specimen of Jelly fish in glass slab	No.	1
17	Preserved specimen tape worm in glass slab	No.	1

#	ITEMS	Unit	QTY
18	Preserved specimen of Snail in glass slab	No.	1
19	Preserved specimen of starfish in glass slab	No.	1
20	Preserved specimen of sea urchin in glass slab	No.	1
21	Preserved specimen of sea horse in glass slab	No.	1
22	Prepared slide of Euqlena	No.	2
23	Preserved specimen of Dog fish in glass slab	No.	1
24	Preserved specimen of Cuttle fish in glass slab	No.	1
25	Preserved specimen of narries in glass slab	No.	1
26	Prepared slide of plasmodium	No.	2
27	Prepared slide of monocot stem	No.	2
28	Prepared slide of animal & plant tissues	No.	2
29	Prepared slide of monot cot root	No.	2
30	Plane Glass slide per Packet	Packet	6
31	Cover slip 18 x 18 mm	Packet	4
32	Disecting Box large size	No.	10
33	Test tube 12 x 100 mm bomax	Dozen	4
34	Test Tube 25 x 150mm bomax	Dozen	2
35	Gennouspotometer with stand	No.	6
36	Glass Dropper	No.	25
37	Model of Amebeoba Plastic Pas	No.	1
38	Model of Pitcher Plant set	Set	1
39	Peteri Dish 10Orn	No.	10
40	Iodine	pound	2
41	Prepared slide of sproangia	No.	2

#	ITEMS	Unit	QTY
42	Glycerin	pound	2
43	Human skelton Plastic	No.	1
44	Model of Human teeth (set)	No.	1
45	Model oaluman heart Plastic	No.	1
46	Model fo Human eye Plastic	No.	1
47	Model of Human Kidney Plastic	No.	1
48	Bell Jar	No.	2
49	Vaccum flask	No.	2
50	Magnifying glass	No.	10
51	Cotton	Roll	2
52	Dissecting dishes with wax	No.	2
53	Cobalt Chloride paper	No.	10
54	Eosin solution	Mili-litre	500
55	Human "Brainn Model Plastic"	No.	1
56	DNA Model	No.	1
57	Benedicts solution	Mili-litre	500
58	Fehling's solution A.I3	Mili-litre	500
59	Biology Charts set of 10	Set	2
60	Dissecting Microscope	No.	5

B - "EQUIPMENT FOR CHEMISTRY LAB"

#	ITEMS	Unit	QTY
1	Copper Sulphate	Pound	2
2	Alum Potash	Pound	2
3	Hydrochloric acid	Pound	5
4	Sodium Hydroxide	Pound	4
5	Sulphuric acid	Pound	5
6	Ammonium Chloride	Pound	2
7	Calcium Carbonate	Pound	2
8	Beaker 100ml	No.	15
9	Beaker 250ml	No.	15
10	Beaker 500ml	No.	10
11	Beaker 1000ml	No.	10
12	FonnTcli Flask 250	No.	10
13	Namtelottom Flask 250ml	No.	113
14	rulrinaolettom Flask 250ml	No.	10
15	Balance Digital 0 to 100gms	No.	4
16	Litmus Paper (Red)	Packet	15
17	Litmus Paper (Blue)	Packet	15
18	Spirit lamp glass 150ml	Packet	15
19	Glass tubing diff size	Packet	15
20	Burette graudated 50ml	Packet	15
21	Pippetel0ml	No.	15
22	ThennameterCentrigrade	No.	15
23	Sulphur	Pound	6

#	ITEMS	Unit	QTY
24	Carbon disuphide	Pound	2
25	Woulf bottle 250m ml	No.	10
26	Thistle flumel	No.	15
27	Cork Borer set of 3 Brass	Set	10
28	Cork Rubber different sizes	No.	40
29	Wire gauze 4" x 4"	No.	10
30	Iron stand large size superior	No.	10
31	Burette stand IvIetalic F-type	No.	10
32	Cappilary tube different size	Packet	5
33	Fusion tubes G. Glass	Packet	5
34	Glass stirrer	No.	10
35	Tripod stand 5" high	No.	15
36	Funnel 4" dia	No.	15
37	China dish 35cc	No.	15
38	China Dish 60 cc	No.	15
39	Filter paper	No.	15
40	PH paper 1-14	No.	8
41	Test Tubes 16x 150nun	Dozen	4
42	"Test Tubes stand den Prl	No.	10
43	Phenolphthalein	Grams	100
44	Methyl Orange	Grams	100
45	Test tube holder	No.	15
46	Dish Holder iron tongue	No.	10
47	Iron Dust	Pound	2

#	ITEMS	Unit	QTY
48	Zinc Metal	Pound	2
49	Water Tub Plastic	No.	10
50	Gas Jar lid with hole	No.	20
51	Gar Jar lid without Hole	No.	20
52	Behive shelf	No.	10
53	Sodium Chloride	Pound	2
54	Oxalic acid	Pound	2
55	Spirit Mathelated	Litre	4
56	Potassium Permanganate	Pound	6
57	Electrodes 3 zinc + 3 copper.	No.	6
58	Key two way	No.	10
60	Bulb	No.	10
61	Measuring flask 100m1	No.	4
62	Periodic table	No.	2
63	Potassium Sulphate	Pound	2
64	Aluminum Sulphate	Pound	2
65	Nitric Acid	Pound	5
66	Sodium Zeolite	Pound	1
68	Triangular File	No.	6

C - "EQUIPMENT FOR PHYSICS LAB"

#	ITEMS	Unit	QTY
1	Vernier Caliper 6"	No	10
2	Micro meter 25nun	No	10
3	Olas Prism 2" x 2" x 2"	No	20
4	Convex Lens 15 to 30 focal length	No	20
5	Free fall apparatus with brass pully	No	10
6	Grave Sands apperates complete	No	10
7	Helical Spring app with 250gm slotted wts	No	10
8	Glass slab 3". x T.'	Na	20
9	Physcial balance with box	No	4
10	Meter rod full size wooden	No	20
11	Stop watch digital imported	No	20
12	Pendolum bob 1/2", 3/4" x 1 set of 3 (Brass)	No	10
13	Angle Iron appratus 11/2" meter long with steel ball complete set	Set	6
14	Drawing Board 12" x 16" Popular wood	No	20
15	Lens stand steel	No	15
16	Mirror stand steel	No	15
17	Needle stand with needle	No	15
18	Wooden wedge	No	15
19	Inclined Plane App steel complete set	No	10
20	Fix Pulley apparatus	Has	10
21	Wooden Bridge	No	15
22	Brass Cylinder (set of 3)	No	15
23	Resonance tube apparatus complete set	No	6
24	Drawing pins	Packet	15

#	ITEMS	Unit	QTY
25	Common Pins	Packet	15
26	Bar Magnet 4"	No	10
27	Compass 18nun	No	10
28	Optical bench complete	No	10
29	Plumb line	No	10
30	Horizontal Plan	No	8
31	Spring Balance 1000gm	No	10
32	Mirror strips	No	20
33	Hypsometer	No	6
34	Concave Mirror	No	15
35	Cork (Rubber) different sized	Doi	4
36	Tunning Fork (480-572)	No	10
37	Rubber	No	10
38	Convex lens 15 -30 cm focal length	No	20
39	Concave lens	No	5
40	Eureka wire	Meter	5
41	Volt meter	No	5
42	Anuneter	No	2
43	Resistance box10000 ohms	Meter	50
44	Connecting wires	No	10
45	Key one way	No	3
46	Buttery (6volts)	No	5
47	Galavanometer	No	4
48	Circular coil fitted with wooden board	No	3

#	ITEMS	Unit	QTY
49	Rheostate 200 olun	No	3
50	Semi-Conductor diodes 3 meters	No	3
51	Millimeter	No	2
52	Variable power supply 2 ampere 0-9 volt	No	2

D - "SPECIFICATIONS OF COMPUTER LAB"

Following is the minimum features of a computer and Laptop machine. However, based on bidders' Institutes based survey, they can propose even better solutions.

Specification of Laptop

Operating system

Windows 10 Pro 64 – HP recommends Windows 10 Pro.
FreeDOS 2.0

Processor family

6th Generation Intel® Core™ i3 processor

Processor

Intel® Core™ i3-6600U vPro™ processor with Intel® HD Graphics 620 (2.8 GHz base frequency, up to 3.9 GHz with Intel® Turbo Boost Technology, 4 MB cache, 2 cores)

Chipset

Chipset is integrated with processor

Internal drive

500 GB SATA (5400 rpm)

Graphics

2GB

Graphics Graphic Card

Screen Size

17 inch

E - "SPECIFICATION OF DESKTOP COMPUTER"

HP EliteDesk 800 G3 MT CORE i3 6700 (6TH GEN.) 4GB RAM -500GB SATA HARD DRIVE - DVD RW - KEYBOARD - MOUSE (3 Years HP Warranty)

Display

47,0 cm (18.5") - 16:9 - 1366 x 768

Brightness

200 cd/m²

Contrast

600:1 static

Response Time

5 ms

View angle

90° horizontal | 65° vertical

Connectors 1 VGA + HDMI

Key Board Mouse HP Brand

UPS

APC BX1100LI Line Interactive 1.1KVA

ANNEXURE "21"

REHABILITATION AND REFURBISHMENT

S.NO.	MAJOR BUILDING COMPONENTS	NOS	TOTAL AREA (SFT) APPROX
1	Old Cafeteria (Center Building)	1	5,568
2	College Building	1	23,994
3	High School	1	4,880
4	T.T.P Building	1	6,014
5	Primary School	1	2,576
Total Area of Institutional Buildings of Institutional Buildings		5	43,032
1	Guard and EMOs Rooms	6	900
2	Miscellaneous Building Components	Lump sum	900
Total Area of Buildings used for General purposes			1,800

Total Rehabilitation Area of Existing Structures			44,832
1	Walkways/Food Paths (Average 5ft Wide)		12,500
2	Drive ways (Average 12ft Wide)		20,400
Rehabilitation Area of Existing Drive and Walkways			32,900

FURNITURE / FIXTURE AND EQUIPMENTS
DETAILS OF FURNITURES/FIXTURES AND EQUIPMENTS

FURNITURE / FIXTURE AND EQUIPMENTS	
Chairs / Benches for Students	410
Repairing of Desks for Students (Wooden)	200
Chairs for Teachers	45
Tables for Staff Room and Library	10
New fans	7
White board	13

Big meeting table (for meeting room)	1
chairs for meeting room (for meeting room)	18
Rostrums for Classes and Auditorium	14
EQUIPMENTS	
Multimedia	6
Printers for Teachers	2
Laptops for Teachers	12
ICT Equipment's AV Aids / Soft boards	1
Generator(s) 25 KVA	3
Air conditioner(s) (window/split, etc.)	as many in numbers as per design requirement

SPORTS EQUIPMENTS	
Standard Sports Items for (Cricket, Hockey, Football, Badminton, Snooker and Table Tennis)	1

LABS	
Science Lab	-
Biology	1
Chemistry	1
Physics	1
UPS Back-up	76
Computers	56
Multipurpose Labs	1

CCTV SURVEILLANCE	
IP CAMERA	34
BOX CAMERA WDR	4
IR COLOR CAMERA	2
PTZ CAMERA HI-SPEED DOME	1
Cabling (Power & connectivity) With Video, Power, Fiber and fiber modules etc. for long distance cover	1
Hard disk 2TB Seagate Barcode Mass Storage Digital Media Drive	5

PTZ Controller for Hi Speed Dome Camera Controls	2
LED 32 "Samsung Corp. Wide LED Digital Screen	4
DIGITAL VIDEO RECORDER 16 CHANNELS	1
Wood Panel Table for CCTV Systems & Work Stations	1

CAFETERIA SET-UP	
Curtain for canteen	10
Table with chair Set for Canteen (10 sets) (6 chairs + one table)	10
Refrigerator (Canteen + Academic Building)	4
Lights	6
Fans	2
WATER DISPENSERS, FILTRATION SYSTEM AND REFRIGERATOR	
U.V triple Water Purification System	10
Electric Water Cooler	10
Refrigerator (Canteen + Academic Building)	4

PA SYSTEM	
AMPLIFIER 120 Watts	1
MIC DESKTOP TYPE WITH CHIME	3
SPEAKER 10 Watts Built In 100 Volts Transformer	10
Wireless Mic	4
PVC Insulated 2 Core 0.5 AWG P.A. System Cabling	JOB

COMMUNICATION SYSTEM	
Telephone Sets	6
Internet Routers and cabling	6

Telephone Networking	Communication	Cabling
-------------------------	---------------	---------

WALK THROUGH GATES	
Walk Through Gates	1
Manual barrier (LOCAL FABRICATED)	2

ACCESS CONTROL SYSTEM	
RFID ACCESS CONTROL SYSTEM	5
Electronic DOOR LOCKS	5
RFID Based Attendance System of Teachers / Others	1
RFID CARDS WITH PRINTING & RIBBONS	35

PRODUCTIVE SOFTWARE	
Education Management Information System (EMIS)	1
Standard Library management software	1
Guard Petrol System	1

VEHICLES	
Motorbike (50 cc)	1
1000cc Carry Van	1

ANNEXURE "22"

GENERAL SPECIFICATIONS

NAME OF TASK	GENERAL SPECIFICATIONS
Rehabilitation cost	Quality interior and exterior Wall paint, any type of Civil and electric work for refurbishment of the facility.
Chair for Students	Steel plastic quality Study Chairs and Book Shelf (Vertical Pipe).
Chairs for teachers	High back, Fabric padded seat + arm rest, height adjustable, 360 degree rotation, durable and comfortable chairs
Rostrum for classes and Auditorium	Standard Wooden rostrum
Multimedia	2700 lumens, wireless and portable multimedia.
Laptop	Intel® Core™ i3-6600U v Pro™ processor with Intel® HD Graphics 620 (2.8 GHz base frequency, up to 3.9 GHz with Intel® Turbo Boost Technology, 4 MB caches, 2 cores), 500 GB SATA (5400 rpm), 2GB Graphics Graphic Card, 17 inches
Computers	Intel core i3 processor with 4 GB Ram, having 1 Gb graphics card and 500 Gb HDD, along with UPS Backup for each computer. Required for staff and computer labs.
Science lab	Includes all the Instrument, gadgets and chemicals required to perform multiple experiments
Generator(s)	At least 25 KVA power Generator(s) is suggested
Air conditioner(s) (Window/Split, etc.)	As many in number as per design requirements

Fire extinguishers	Co2 Fire, Extinguishers 3Kg Capacity each, for whole facility
Sports equipment	Equipment's and gadgets required for Basketball and Badminton for Facility
Play ground	Landscaping, Grassing and fixing of light pools for night visibility must be necessary
Water dispenser and refrigerators	Large size Water coolers and large size Refrigerators required for cafeteria and for staff
Cafeteria	Cost of refurbishment and standard wooden furniture for cafeteria
Communication system	Setup of telephone connection, high speed internet connection with long range routers are necessary for the facility
Walk through gates	Electronic walkthrough gates and manual barriers are necessary for facility
CCTV Surveillance	2mp IP Cameras, Box Cameras, PTZ Cameras, LED 32", Video recorder 16 Channel, Cabling to cover the facility and storage capacity to maintain 30days video record.
Access Control System	RFID access control system, electronic door locks, RFID based attendance system, RFID cards with printing & ribbons for all the staff members of school
Software	Education Management Information System (EMIS), Standard Library management software and Guard Petrol System
Subscription	Subscription of International journals access websites for research purpose.
Vehicles	Bike along with at least one 1000 CC, eight seaters carry van for office use.

ANNEXURE "23"

DRAFT MANAGEMENT CONTRACT

[DRAFT OF THE MANAGEMENT CONTRACT SUBMITTED AS SEPARATE ATTACHMENT]

ANNEXURE "24"

PRELIMINARY DESIGN

[PRELIMINARY DESIGN SUBMITTED AS SEPARATE ATTACHMENT]